

Members Present	Kind of Meeting	Members Absent	Where Held	Presiding Officer
Sarah R. Newton	Christopher G. Bentz	Todd W. Rizzardi		
Albert D. Marazas	Cynthia L. Lubinsky			
Gretchen R. Ulmer	Angela M. DeMario			
Robert W. Keifer	J. Scott Hunyara			

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School on Wednesday evening, September 25, 2019. The meeting was called to order by President, Christopher G. Bentz at 7:00 PM.

On roll call, the following responded: Christopher G. Bentz, J. Scott Hunyara, Gretchen R. Ulmer, Albert D. Marazas, Robert W. Keifer, Sarah R. Newton, Angela M. DeMario, and Dr. Cynthia L. Lubinsky.

Others present: Dr. Carl G. McBreen, Superintendent; Stephen Bressi, High School Principal; Nannette Bentz, Elementary Principal, Lucas McMurtrie, Assistant Principal; Nicholas A. Quinn, District Solicitor and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

The Pledge of Allegiance was recited.

**AGENDA**

MOTION - by Marazas, seconded by Keifer to approve the minutes of the regular meeting of August 28, 2019. Motion carried on a unanimous voice vote.

Approve Meeting Minutes of 08/28/2019

MOTION - by Marazas, seconded by Hunyara to approve the following "Use of Facility" requests approved by the Superintendent under standing policy

Use of Facilities

- a. 11/08/2019 – Minersville Area Parents' Association - Elementary Dance - High School Cafeteria from 5:00 PM – 10:00 PM.
- b. 09/24/2019 and 09/25/2019 – Minersville Youth Basketball Youth Basketball Registration, Elementary Center Lobby from 5:00 PM – 7:00 PM.
- c. 10/28/2019 – 02/09/2020 – Minersville Youth Basketball, Minersville Elementary Center Gymnasium, Monday through Friday, 4:00 PM – 9:00 PM.
- d. 10/28/2019 – 02/09/2020 – Minersville Youth Basketball Llewellyn Gymnasium and Elementary Center Gymnasium, Saturdays, 9:00 AM – 2:00 PM.
- e. 02/20/2020 – 02/23/2020 - Minersville Area Youth Basketball 3rd/4th grade tournament – High School Gymnasium, Elementary and/or Llewellyn Gymnasiums in the event of conflicts – varies according to schedule; 5:00 PM – 9:00 PM during the week; 8:00 AM – 9:00 PM Saturday; 11:00 AM – 7:00 PM Sunday.
- f. 02/27/2020 – 03/01/2020 - Minersville Area Youth Basketball 5th/6th grade tournament – High School Gymnasium, Elementary and/or Llewellyn Gymnasiums in the event of conflicts – varies according to schedule; 5:00 PM – 9:00 PM during the week; 8:00 AM – 9:00 PM Saturday; 11:00 AM – 7:00 PM Sunday.
- g. 03/12/2020 and 03/15/2020 – Schuylkill Choral Society- High School Auditorium for a "Return to Ireland" Rehearsal: 03/12/2020 7:00 PM – 10:00 PM and Concert: 03/15/2020 3:00 PM – 5 PM.

On a voice vote, all in favor. Motion carried.

MOTION - by DeMario, seconded by Marazas to authorize proper signatures on Gym-Jam Therapeutics, Inc., Pottsville, PA, contract with the Minersville Area School District for ABA/Behavioral Services 2019-2020 school year. Services will be billed for BCBA/BCaBA at \$70 per hour and Register Behavior Technician services at \$50 per hour.

Gym-Jam contract signed 2019-2020

All in favor on a unanimous voice vote. Motion carried.

MOTION - by Keifer, seconded by Hunyara to authorize proper signatures on resolution implementing the National Incident Management System as developed by Homeland Security.

Resolution for Nat'l Incident Management System

On a voice vote, all in favor. Motion carried.

MOTION - by Lubinsky, seconded by Marazas to authorize Superintendent to sign HVAC Plus Comprehensive Maintenance Solutions agreement (copy enclosed) with McClure Company, Harrisburg, in the amount of \$100,276.00 from September 1, 2019 to August 31, 2020.

McClure Maintenance Contract approved

All in favor on a roll call vote. Motion carried.

MOTION - by Marazas, seconded by DeMario to authorize the refund of 2019 paid real estate tax to Mr. and Mrs. Heath Renninger, 93 W. Donaldson Street, Tremont, PA 17981 in the amount of \$339.05, as requested by Heather Matukewicz—Reilly Township Tax Collector, due to home-razed and base acre removed for parcel 24-11-69.

Tax refund for razed property

On a roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Keifer to approve the hire of Mrs. Sarah Quinn, as a professional employee, subject to assignment, on Step M010 at a salary of \$51,025. Mrs. Quinn's effective date of employment will be determined with release from her current employer.

S. Quinn re-hired as Speech Language Therapist

All in favor on a unanimous roll call vote. Motion carried.

MOTION - by Marazas, seconded by DeMario to approve the retroactive step level and salary adjustment for Miss Johnna Cappel, a temporary professional employee, to M007 at \$45,725 effective the start of the 2019-2020 school year.

J. Cappel Step and Salary adjustment

All in favor on a unanimous roll call vote. Motion carried.

MOTION - by DeMario, seconded by Hunyara accept with regret the resignation of Miss Lauren Bubeck, a temporary professional employee effective August 20, 2019 for the purpose of other employment. {2.8 years of service to this District}

L. Bubeck resignation

All in favor on a voice vote. Motion carried.

MOTION - by DeMario, seconded by Lubinsky to accept with regret the resignation of Mrs. Suzette Spell, a part-time instructional aide, effective August 26, 2019. {6 years' service to this District}

S. Spell resignation

All in favor on a voice vote. Motion carried.

MOTION - by Keifer, seconded by DeMario to ratify the hire of Mrs. Shawna Killian as a part-time instructional aide, subject to assignment, effective September 9, 2019 at a salary of \$13.21 per hour for up to 25 hours per week.

S. Killian hired as PT Instructional Aide

All in favor on a roll call vote. Motion carried.

MOTION - by Keifer, seconded by Hunyara to appoint Mrs. Joanne Murphy as high school teacher mentor for the 2019-2020 school year at a salary of \$500.

J. Murphy appointed HS Mentor

On a roll call vote, all in favor. Motion carried.

MOTION - by DeMario, seconded by Keifer to appoint Miss Patricia Denchy as elementary center teacher mentor for the 2019-2020 school year at a salary of \$500.

P. Denchy appointed EC Mentor

On roll call, all in favor. Motion carried.

MOTION - by DeMario, seconded by Keifer to approve the hire of Ms. Wendy M. Conway as a part-time instructional aide, subject to assignment, effective September 26, 2019 at a salary of \$13.21 per hour for up to 10 hours per week for student #23128 placed out of district.

W. Conway hired as PT Instructional Aide

On a roll call vote, all in favor. Motion carried.

MOTION - by Keifer, seconded by DeMario to approve the hire of Mr. Joseph Tucci as a part-time instructional aide, subject to assignment, effective September 26, 2019 at a salary of \$13.21 per hour for up to 10 hours per week for student #23128 placed out of district.

J. Tucci hired as PT Instructional Aide

All in favor on a roll call vote. Motion carried.

MOTION - by Keifer, seconded by DeMario to acknowledge receipt from the Department of Education that they have received the determination that Minersville Area School District "meets requirements" for federal fiscal year 2017 by the Office of Special Education Programs for Individuals with Disabilities Act (IDEA).

2017 IDEA determination

All in favor on a voice vote. Motion carried.

MOTION - by Hunyara, seconded by Lubinsky to approve the disposal of 103 obsolete/outdated 1996, Author Jerome Shostok – Sadlier-Oxford English books that are in unusable condition.

Obsolete books discarded

All members in favor on a voice vote. Motion carried.

MOTION - by Keifer, seconded by DeMario to approve the disposal of 2 brown computer tables in Room 237 at the High School that are broken and irreparable.

Discard tables

All in favor on a voice vote. Motion carried.

On roll call votes for the following PSBA 2020 Officer elections the following votes were tallied

- a. President-Elect (one-year term)  
Art Levinowitz\*, Upper Dublin School District (Montgomery Co.)  
Roll Call VOTE: 8-0 in favor
- b. Vice President (one-year term)  
David Hein\*, Parkland School District (Lehigh Co.)  
Roll Call VOTE: 8-0 in favor
- c. Trustee (term ends December 31, 2022)  
Choose up to two candidates  
Kathy K. Swope (Lewisburg School District)  
Mark B. Miller (Centennial School District)  
Roll Call VOTE: 8-0
- d. School Board Secretaries Forum Steering Committee (term ends Dec. 31, 2021)  
Choose up to three incumbents for a 2-year term
  - 1. Bethanne Zeigler – Shikellamy School District - Roll Call VOTE: 7-1, Marazas voted no
  - 2. Crystal Mance – Cheltenham Township School District - Roll Call VOTE: 1-7, Keifer voted yes; all other members voted no
  - 3. Jaime Lynn Zimerofsky – Schuylkill Intermediate Unit 29 and Schuylkill Technology Center - Roll Call VOTE: 8-0, unanimous vote
  - 4. Jennifer Davidson – Manheim Township School District - Roll Call VOTE: 6-2, Keifer and Marazas voted no.

All votes are electronically filed and submitted.

### SUPPLEMENTAL AGENDA

MOTION - by Newton, seconded by Keifer to approve additional "Use of Facility" request approved by Superintendent under standing policy:

Add Use of Facilities requests

- a. 10/11/2019 – Schuylkill County Transition Council – Career & Counseling Center 8:00 AM – 12:00 PM for a group meeting.

All in favor on a voice vote.

MOTION - by Hunyara, seconded by Keifer to approve the request to exempt The Community Mission located at 225 North Front Street, Minersville, PA from all school tax collections and strike any and all fees associated with delinquent taxes on this property, a total amount of \$4,944.02.

The community Mission tax exemption approved

On a roll call vote, all in favor. Motion carried.

MOTION - by DeMario, seconded by Lubinsky to authorize proper signatures on Title IIA – Nonpublic Programs and Services Letter of Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29 for the 2019-2020 school year.

Title IIA Agreement

All in favor on a voice vote. Motion carried.

MOTION - by Keifer, seconded by DeMario to authorize Superintendent to sign Linkage Letter for Minersville Area School District with the Children’s Home of Reading & Family Services (CHOR) and Acute Partial Hospitalization Program (APHP) located at the Schuylkill Intermediate Unit #29 for the 2019-2020 school year.

2019-2020 Contract with CHOR

All in favor on a voice vote. Motion carried.

MOTION - by Hunyara, seconded by Keifer to approve the unpaid leave of absence for Ms. Jenna Dyszel, a full-time professional employee, for the purpose of maternity/child rearing under FMLA on or about January 6, 2020 with a tentative return date of April 6, 2020.

J. Dyszel maternity leave approved

All in favor on a voice vote. Motion carried. Ms. Marazas questioned a replacement counselor during this time. Dr. McBreen explained there are plans in development to bring Mrs. Annie Buzalko in for a few days a week intermittently.

MOTION - by Keifer, seconded by DeMario to approve the recommendation of Mrs. Mary Ann Wynosky to hire Alexis Griffiths as a part-time instructional aide, subject to assignment, at a rate of \$13.21 per hour for 25 hours per week beginning September 30, 2019.

A. Griffiths rehired as PT Instructional Aide

On a roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Marazas to approve a recommendation by Mr. Rich Dry, Athletic Director, to remove Michael Litwak as a paid football assistant coach for the 2019 season effective immediately and approve as a volunteer.

M. Litwak volunteer

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Marazas to approve a recommendation by Mr. Rich Dry, Athletic Director, to hire David King as a paid football assistant coach for the 2019 season effective immediately at the Board approved salary of \$2,500.

D. King hired as Assistant Football Coach

On a roll call vote, all in favor. Motion carried.

MOTION - by Keifer, seconded by Lubinsky to approve the following policy updates for 2019-2020:  
a. District Family Engagement Policy

Policy Updates

b. Parent Involvement School Policy

All in favor on a voice vote. Motion carried.

STAFF REPORTS

Staff Reports were delivered by Building Principals.

Staff Reports

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Newton to approve the Treasurer’s Report as prepared and submitted. On a voice vote - all voted yes; Motion passed.

Treasurer’s Report

MOTION - by Hunyara, seconded by Lubinsky to ratify the payment of bills from the General Fund in the amount of \$1,357,526.65; Cafeteria Account in the amount of \$58,500.98; 21<sup>st</sup> CCLC - Schuylkill Achieve Account in the amount of \$500.00; Federal Programs Account in the amount of \$0.00; High School Athletics in the amount of \$33,454.32; High School Activities Account in the amount of \$2,071.53 for a total bills payable \$1,452,053.48. All in favor on a voice vote. Motion carried.

Pay bills

MOTION - by Marazas, seconded by Hunyara to approve Statement of Taxes as prepared and submitted. All in favor on roll call vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Mr. Rizzardi scheduled a Building & Grounds meeting for October 7, 2019. Ms. DeMario reviewed the meeting minutes from the IU#29 meeting with the Board with the main point being the Firewall to be purchased.

Committee Reports

CORRESPONDENCE

No correspondence for the month.

Correspondence

OLD BUSINESS

No old business.

Old Business

There being no further business to report or discuss, the meeting adjourned on MOTION by Newton, seconded by Lubinsky at 7:56 PM.

Respectfully submitted,

*Gretchen R. Ulmer*

Gretchen R. Ulmer, Secretary

*Barbara J. Conville*

Barbara J. Conville, Assistant to the Secretary

