

Members Present	Kind of Meeting	Where Held	Presiding Officer
J. Scott Hunyara	Members Absent		
Albert D. Marazas	Sarah R. Newton	Christopher G. Bentz	
Gretchen R. Ulmer	Cynthia L. Lubinsky		
Robert W. Keifer	Angela M. DeMario		
	Todd W. Rizzardi		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School on Wednesday evening, June 26, 2019. The meeting was called to order by Vice President, Scott Hunyara at 6:59 PM.

On roll call, the following responded: Scott Hunyara, Gretchen R. Ulmer, Albert D. Marazas, Robert W. Keifer, Sarah R. Newton, Angela M. DeMario, Todd W. Rizzardi and Dr. Cynthia L. Lubinsky.

Others present: Dr. Carl G. McBreen, Superintendent; Jennifer Laudeman, Business Manager, Stephen Bressi, High School Principal; James Yacobacci, Elementary Principal; Nicholas A. Quinn, District Solicitor and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

The Pledge of Allegiance was recited.

AGENDA

MOTION - by Marazas, seconded by Newton to approve the minutes of the regular meeting of June 26, 2019. Motion carried on a unanimous roll call vote.

Approve Meeting Minutes of 05/22/2019

MOTION - by Lubinsky, seconded by Rizzardi to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

Approve Use of Facilities requests

- a. 07/27/2019 – Minersville Volleyball Clinic, directed by Wilkes University Head Volleyball Coach, Joe Czopek, in the high school gymnasium for junior varsity and varsity players from 12:00 PM – 6:00 PM.

All in favor on a unanimous voice vote. Motion carried.

MOTION - by DeMario, seconded by Keifer to approve payment for credits earned to:

Approval of credits earned

- a. Scott Yagielniskie – 3 credits @ \$100 = \$300.

All in favor on a unanimous roll call vote. Motion carried.

MOTION - by Marazas, seconded by Keifer to authorize execution of a five-year successor Educational Assistance Agreement with Commonwealth Environmental Systems, L.P. landfill.

Commonwealth Environmental Systems, LP contract

All in favor on a voice vote. Motion carried.

MOTION - by DeMario, seconded by Newton to approve, properly sign, and forward to the Pennsylvania Department of Education for approval the Additional Targeted Support and Improvement (A-TSI) Plan for the Specific Population at the Minersville Elementary Center for the 2019-2020 school year.

ATSI Plan submission for 2019-2020

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Lubinsky to authorize Superintendent to sign a Business Associate Agreement and Letter of Agreement between Safety Net Counseling Inc., Atlas, PA and Minersville Area School District for 2019-2020 school year.

Safety Net contract 2019-2020

All in favor on a unanimous voice vote. Motion carried.

MOTION - by DeMario, seconded by Marazas to authorize Superintendent signature on intent to participate in the 2019-2020 Title III Language Instruction for English Learners and Immigrant Students (LIEP) Service Agreement between the Schuylkill Intermediate Unit 29 and Minersville Area School District.

Title III LIEP intent signed

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Ulmer to authorize Superintendent to contract for services between the Minersville Area School District and Behavioral Health Associates, 50 Mauch Chunk Street, Lehighton, PA for the 2019-2020 school year.

BHA agreement signed

On a voice vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Ulmer to ratify Superintendent signature to the 2019-2020 Schuylkill Academic League Registration with the Schuylkill Intermediate Unit #29 at a cost no greater than \$150.

Academic League registration 2019-2020

All in favor on a unanimous roll call vote. Motion carried.

MOTION - by Newton, seconded by Ulmer to authorize Superintendent to sign agreements between the Minersville Area School District and Child and Family Services, Inc., Pottsville, PA to participate in the Student Assistance Program (S.A.P.) and Elementary Student Assistance program (E.S.A.P.) for the 2019-2020 school year.

SAP and ESAP agreement signed 2019-2020

All in favor on a unanimous voice vote. Motion carried.

MOTION - by Marazas, seconded by Newton to approve on recommendation of the Finance Committee the 2019-2020 General Fund Budget.

2019-2020 General Fund Budget

Revenue: \$18,953,685

Expenditures: \$20,010,160

Note: Fund Balance will accommodate the \$1,056,475

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Marazas to approve on recommendation of the Athletic Committee the 2019-2020 Athletic Account Budget in the amount of \$177,270. Note: 2018-2019 budget \$173,970.

2019-2020 Athletic Budget

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Marazas to authorize subsidy payments from the General Fund to the Athletic Account as follows:

Subsidy payments to General fund

\$25,000 – July, September, November, and January board meetings.

\$35,720 – March board meeting.

Note: \$135,720 in subsidy requested.

All members in favor on a unanimous roll call vote. Motion carried.

MOTION - by Keifer, seconded by DeMario to approve surety bonds for Board Officers:

Surety Bonds for Board Officers

Secretary \$10,000

Treasurer \$10,000

All in favor on a roll call vote. Motion carried.

MOTION - by Marazas, seconded by Newton to renew one (1) year term line of credit through the Gratz Bank, Minersville, PA in the amount of \$500,000 at a fixed interest rate of 3.25%. Note: The line of credit allows for advances as needed to support timing differences relating to the receipt of revenues and expenditure due dates. Interest on the unpaid principal balance is due monthly and principal on demand. Note: Not utilized to date. 2018-2019 3.95%.

Renew Line of Credit with Gratz Bank

All in favor on a roll call vote. Motion carried.

MOTION - by Keifer, seconded by Ulmer to authorize the Superintendent to sign renewal with Laudeman Pest Control, Minersville, PA for District Cafeteria areas from 07/01/2019 to 06/30/2020 at \$1,721.40. Note: 2018-2019 \$1,721.40.

Contract renewal - Laudeman Pest Control

All in favor on a unanimous roll call vote. Motion carried.

MOTION - by Newton, seconded by Lubinsky to approve Athletic Season Passes recommended by Athletic Director for 2019-2020 as follows:

Athletic passes cost set

		<u>2019-2020</u>	<u>2018-2019</u>	<u>2017-2018</u>
a.	Adults	\$ 70.00	\$ 60.00	\$ 60.00
b.	Students	\$ 35.00	\$ 25.00	\$ 25.00
c.	Family {4}	\$160.00	\$140.00	\$140.00

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by DeMario, seconded by Ulmer to record in minutes Certified Tuition Rate Calculation from PDE as follows:

Tuition Rate calculation

	<u>2019-2020</u>	<u>2018-2019</u>
Elementary	\$10,051.63	\$ 9,404.05
Secondary	\$11,305.83	\$ 9,993.02

On a unanimous roll call vote, all members voted in favor. Motion carried.

MOTION - by Keifer, seconded by Lubinsky to authorize the Superintendent to sign renewal with Liberty Mutual and AmTrust North America for 2019-2020 Insurance Package (general and worker's compensation) with Seltzer Group (Broker of Record) in the amount of \$110,410. Note: 2018-2019 \$113,117. Decrease of \$2,707 or 2.4%. Also note: Additional quote was requested through PSBA, at \$110,838.

Insurance Package approved with Seltzer Group

On a roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Marazas to approve the following Athletic Wages per event recommended by Athletic Director for 2019-2020 as follows:

Athletic staff salaries 2019-2020

		<u>2019-2020</u>	<u>2006-2019</u>
a.	Ticket Sellers	\$25	\$20
b.	Ticket Collectors	\$20	\$15
c.	Scoreboard Operator	\$25	\$20
d.	Parking Lot Attendant	\$20	\$15
e.	Football Chain Marker	\$20	\$15
f.	Video/Statistician	\$25	\$20
g.	Announcer	\$20	\$15
h.	Cross/Track Event Worker	\$20	\$15
i.	Basketball Bookkeeper	\$35	\$25
j.	Security	\$45	\$35

All in favor on a roll call vote. Motion carried.

MOTION - by Keifer, seconded by Lubinsky to authorize Head of Maintenance to enter into an agreement with Kopy's Propane, Williamstown, PA, for 2019-2020 liquid propane needs at a fixed rate of \$0.995 per gallon. With the agreement, Kopy's Propane will complete preventative maintenance service in August at no charge. Note: rate is at a 5 year low.

Kopy's Propane

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Rizzardi to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following additional Football coaching positions for the 2019-2020 season at the approved salaries:

Add Football coach
hired 2019-2020

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Ted Quintinsky	Assistant	Volunteer

All in faovr on a voice vote. Motion carried.

MOTION - by Newton, seconded by Marazas approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Volleyball coaching positions for the 2019-2020 season at the approved salaries:

Volleyball Coaches
hired 2019-2020

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Kenton Martin	Head Coach	\$3,350
Stacie Bowers	Assistant	\$2,500
Ashton Bowers	Assistant	Volunteer

On a roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Marazas to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Cross Country coaching positions for the 2019-2020 season at the approved salaries:

Cross Country
Coaches hired 2019-
2020

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jason Burgess	Head Coach	\$3,350
Jennifer Burgess	Assistant	\$2,500
Craig Lowthert	Assistant	Volunteer
Brandon Oakill	Assistant	Volunteer
Bridget Dougherty	Assistant	Volunteer
Kevin Dougherty	Assistant	Volunteer

On a roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Marazas to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Girls' Soccer coaching positions for the 2019-2020 season at the approved salaries:

Girls' Soccer Coaches
hired 2019-2020

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jeff Rinaldo	Head Coach	\$3,350
Jeanie Purcell	Assistant	\$2,500
Brandon Kopinetz	Assistant	Volunteer

On a roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Keifer to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Boys' Soccer coaching positions for the 2019-2020 season at the approved salaries:

Boys' Soccer Coaches
hired 2019-2020

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jonathan Marazas	Assistant	\$2,500
Ken Adams	Assistant	Volunteer
Jevin Ryan Reeve	Assistant	Volunteer

On a roll call vote, Marazas abstained, all others in favor. Motion carried on a 7-0-1 vote.

MOTION - by Newton, seconded by Marazas to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Jr. High Girls' Basketball coaching positions for the 2019-2020 season at the approved salaries:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jared Homa	Head Coach, Grade 8	\$2,650
Megan Melenchick	Head Coach, Grade 7	\$2,650
Jennifer Laudeman	Assistant	Volunteer
Scott Rizzardri	Assistant	Volunteer
Emily Kriston	Assistant	Volunteer
Maggie Wigoda	Assistant	Volunteer

Jr. High Girls' Basketball Coaches hired 2019-2020

On a roll call vote, Rizzardri abstained, all others in favor. Motion carried on a 7-0-1 vote.

MOTION - by Newton, seconded by Marazas to approve the following to Extra-Curricular staff positions on recommendation of the Activities/Athletic Director for the 2019-2020 school year:

Extra Curricular Staff hired 2019-2020

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Co-Advisor, Class of 2020	Rich Dry	\$ 662.50
Co-Advisor, Class of 2020	Melissa Zula	\$ 662.50
Co-Advisor, Class of 2021	Kristi Adams	\$ 662.50
Co-Advisor, Class of 2021	Jennifer Andruchek	\$ 662.50
Co-Advisor, Class of 2022	Denise Motley	\$ 530
Co-Advisor, Class of 2022	Kelly Howells	\$ 530
Co-Advisor, Class of 2023	Rachelle Jones	\$ 530
Co-Advisor, Class of 2023	Heidi Hashin	\$ 530
Co-Advisor, Class of 2024	Danielle Raczka	Volunteer
Co-Advisor, Class of 2024	Jesse Kopinetz	Volunteer
National Honor Society	Brian Wolff	\$ 1,175
Student Council	Joel Motuk	\$ 1,175
Spelling Coach	Jill Freeman	\$1,175
Choir Director (HS)	Colleen Slovick	\$2,650
Choir Director (EC)	Colleen Slovick	\$1,325
Yearbook Advisor	Kelsey Schleicher	\$3,560
Assistant Yearbook, Financial	Mary K Rinaldo	\$1,780
SADD	Marissa Gee	\$ 910
Band Director	Colleen Slovick	\$4,675
Assistant Band Director	Megan Siminitus	\$2,715
Activities/Athletic Director	Rich Dry	\$7,140
Assistant Activities/Athletic Director	Brian Wolff	\$3,636
Elem. Science Fair Coordinator	Katlin Kelly	\$ 745
Cheer Advisor	Jennifer Andruchek	\$2,650
Assistant Cheer Advisor	Nichole Cuttitta	\$1,325
Academic League Advisor	Marissa Gee	\$ 910
Annual Play Director	Sharon Angelo	Volunteer
Annual Play Assistant	Mary Nell Starner	\$ 645
Annual Play Assistant	Colleen Slovick	\$ 645
Art Club Advisor	Abigail Kauffman	\$ 910

All in favor on a roll call vote. Motion carried.

MOTION - by Keifer, seconded by Ulmer to ratify the paid leave of absence for the purpose of maternity leave for Miss Lauren Bubeck which began May 28, 2019 through August 20, 2019 with the intent to return with the start of the 2019-2020 school year.

L. Bubeck leave of absence

All in favor on a voice vote. Motion carried.

MOTION - by Keifer, seconded by Ulmer to approve the following Act 80 dates for the Minersville Area School District for the 2019-2020 school year:

- a. September 11, 2019
- b. November 6, 2019
- c. March 4, 2020
- d. June 1, 2020

All in favor on a voice vote. Motion carried.

MOTION - by DeMario, seconded by Rizzardi to authorize the disposal of the following books, as they are out dated and unused:

- a. 22 books – American History: The Early Years to 1877, copyright 2001

On a voice vote, all in favor. Motion carried.

Dr. McBreen asked for an Executive Session. MOTION - by Newton, seconded by Keifer at 7:22 PM.

All in favor on a voice vote. Motion carried.

MOTION - by Keifer, seconded by Rizzardi to reconvene from Executive Session at 7:43 PM.

All in favor on a voice vote. Motion carried.

MOTION - by Lubinsky, seconded by Rizzardi to approve on recommendation of Administration and Personnel Committee the hire of Luke McMurtrie as Assistant Elementary Principal at a salary of \$62,000 with a tentative start date effective July 8, 2019 pending release from current employer.

DeMario questioned whether or not McMurtrie would be held by his employer. Dr. McBreen stated that he was not under the impression that McMurtrie would be held by his former District. On roll call, all in favor. Motion carried.

MOTION - by Marazas, seconded by Newton to approve on recommendation of Mr. Stephen Bressi, High School Principal, the following appointments and stipend effective the start of the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Shane Spotts	Director of Curriculum and Instruction	\$15,000
Joel Motuk	Dean of Students	\$ 5,000
Lisa Ferguson	Department Chair, Mathematics	\$ 500
Denise Motley	Department Chair, Science	\$ 500
Marissa Gee	Department Chair, Social Studies	\$ 500
Renee Kanaskie	Department Chair, English Language Arts	\$ 500

On roll call vote, all in favor. Motion carried.

MOTION - by Keifer, seconded by Newton to approve and submit the Minersville Area School District Act 44: School Safety and Security Plan for the 2018-2019 school year.

All in favor on a voice vote. Motion carried.

SUPPLEMENTAL AGENDA

MOTION - by Newton, seconded by Rizzardi to accept proposal with ELA Sport Group Inc., Engineer and Landscape Architects, Lititz, PA to proceed with engineering for an all-weather track at a cost of \$59,000.

2019-2020 Act 80 dates

Disposal of obsolete items

Executive Session

Reconvene meeting

L. McMurtrie hired as Asst. Principal

Building appointments

Act 44 - Safety and Security Plan

All weather track proposal accepted - ELA Sports

On roll call vote, DeMario voted no. All other members voted in favor. Motion carried on a 7-0-1 vote.

MOTION - by Rizzardi, seconded by Ulmer to authorize Superintendent to vote in favor of Multi County Health Care Insurance Consortium and Capital Blue Cross ASO Secure Proposal to renew a 3 year contract beginning 2020-2021 school year.

Multi County Consortium and CBC ASO proposal

All in favor on a voice vote. Motion carried.

MOTION - by Lubinsky, seconded by Rizzardi to approve the hire of Miss Melissa Matina as a full-time LPN, subject to assignment, beginning August 21, 2019 at a rate of \$16 per hour for 186 days.

M. Matina hired

All in favor on a roll call vote. Motion carried.

MOTION - by DeMario, seconded by Rizzardi to approve Superintendent signature to the agreement with New Story, Wyomissing, PA for a placed student through the 2019-2020 school year at a daily rate of \$380 per day.

New Story contract

All in favor on a unanimous roll call vote. Motion carried.

MOTION - by Rizzardi, seconded by Ulmer to approve proper Board signatures on the LIEP Service Agreement between the Minersville Area School District and the Schuylkill Intermediate Unit#29 in the amount of \$7,020 for the 2019-2020 school year.

Title III LIEP contract signed

On a roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Keifer to approve revision #1 to 2019-2020 school calendar:
a. April 9 through April 14, 2020 - Easter Recess
b. April 16 through April 21, 2020 - school in session

2019-2020 calendar Revision #1

All in favor on a voice vote. Motion carried.

MOTION - by Keifer, seconded by Rizzardi to approve listed cafeteria prices effective with the start of the 2019-2020 school term:

Cafeteria prices set 2019-2020

	<u>2018-2019</u>	<u>2019-2020</u>
Breakfast	\$1.25	\$1.25
Lunch - Elementary	\$2.35	\$2.35
Lunch - Secondary	\$2.50	\$2.50
Adult - Lunch	\$3.90	\$3.90
Adult - Breakfast	\$1.90	\$1.90
Milk	\$.55	\$.55
Ala Carte Items	No changes to the list from 2016-2017	

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by DeMario to approve 2019 Extended School Year (ESY) daily bus transportation costs as follows:

ESY transportation costs

M8	\$135	(HS)
M12	\$110	(HS)
M14	\$ 64	(IU)
M15	\$ 80	(Schuylkill Haven)
M18	\$ 55	(Pottsville)
M20	\$ 75	(HS/IU)
M22	\$ 55	(Gillingham)
M23	\$ 55	(IU)
M26	\$ 55	(IU)
M26	\$ 55	(HS)
M27	\$202	(Wyomissing)

On a roll call vote, all voted in favor. Motion carried.

MOTION - by Rizzardi , seconded by Keifer to accept with regret the resignation of Bryan Skosnick, professional employee and 21st CCLC Schuylkill Achieve teacher, effective August 2, 2019. {6 years' service to the District}

B . Skosnick
resignation

All in favor on a voice vote. Motion carried.

STAFF REPORTS

Staff reports were highlighted by the building administrators for the month of June.

Staff Reports

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Newton to approve the Treasurer's Report as prepared and submitted. On a roll call vote - all voted yes; Motion passed.

Treasurer's Report

MOTION - by Keifer, seconded by Lubinsky to ratify the payment of bills from the General Fund in the amount of \$1,392,357.17; Cafeteria Account in the amount of \$85,703.53; 21st CCLC - Schuylkill Achieve Account in the amount of \$1,445.00; Federal Programs Account in the amount of \$8,732.00; High School Athletics in the amount of \$13,481.21; High School Activities Account in the amount of \$5,470.25 for a total bills payable \$1,507,189.16.

Pay bills

On a roll call vote, all voted in favor; Motion carried.

MOTION - by Marazas, seconded by Rizzardi to approve Statement of Taxes as prepared and submitted. All in favor on roll call vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Ms. Newton stated that she will be scheduling Spring sports end of season interviews.

Committee
Reports

CORRESPONDENCE

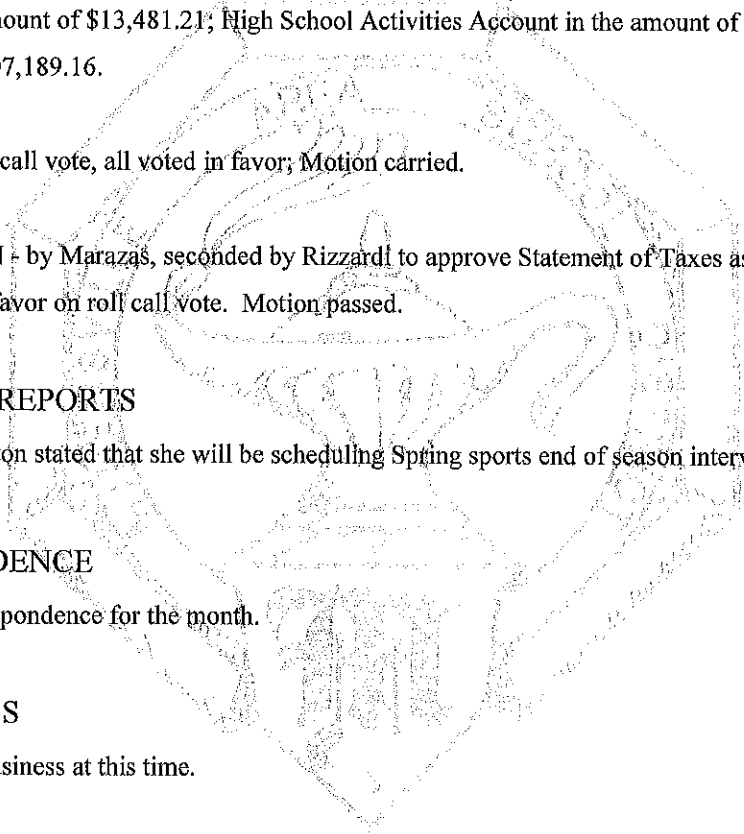
No correspondence for the month.

Correspondence

OLD BUSINESS

No old business at this time.

Old Business



There being no further business to report or discuss, the meeting adjourned on MOTION by Newton seconded by Rizzardi at 7:55 PM.

Respectfully submitted,

Gretchen R. Ulmer

Gretchen R. Ulmer, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary

