

Members Present	Todd Rizzardi	Members Absent
Albert D. Marazas	Michael Kroznuskie	
Christopher G. Bentz	Michael M. Mistishen	
Cynthia Lubinsky	Keith Adams	
Kevin Wigoda		
Angela M. DeMario		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Monday evening, May 24, 2021. The meeting was called to order by President, Todd Rizzardi at 7:00 PM.

On roll call, the following responded: Todd Rizzardi, Albert D. Marazas, Christopher G. Bentz, Kevin Wigoda, Michael Kroznuskie, Angela DeMario, Dr. Cynthia Lubinsky, Michael Mistishen, and Keith Adams.

Others present: Dr. Carl G. McBreen, Superintendent; Stephen Bressi, High School Principal; Nannette Bentz, Elementary Principal; Lucas McMurtrie, Assistant Principal; Mary Ann Wynosky, Special Education Supervisor; Jill Atkinson; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

The Pledge of Allegiance was recited.

MOTION - by Marazas, seconded by Adams to approve the minutes of the regular meeting of April 28, 2021. Motion carried on a unanimous voice vote.

Approve Meeting Minutes of 04/28/2021

MOTION - by Marazas, seconded by Wigoda to approve the Finance Committee Meeting minutes of May 3, 2021 and May 10, 2021. Motion carried on a unanimous voice vote.

Athletic Committee Meeting 05/03/2021 and 05/10/2021

AGENDA

Dr. McBreen began by inviting Mr. Bressi to acknowledge the Students of the Month. Mr. Bressi acknowledged two students on this evening. Connor Adams and Sara Motley were able to attend this meeting and were both December 2020 Students of the Month. Congratulations were extended by members of the Board and Administration. The May Students of the month were not present and were announced as Nikki Conville and Ethan Larkin. Mr. Bressi stated they were unavailable and he will try to get them to come to a summer meeting. A MOTION was made by Lubinsky, seconded by Mistishen to acknowledge these recognitions. All in favor, motion passed.

Students of the Month

Dr. McBreen proceeded with the Agenda,

MOTION - by DeMario, seconded by Adams to approve payment for credits earned to:

- a. Robyn Fannon - 3 credits @ \$516 = \$1,548
- b. Lisa Ferguson - 6 credits @ \$595 = \$3,570
- c. Crystal Hallick - 6 credits @ \$517 = \$3,102
- d. Pamela Scully - 3 credits @ \$543 = \$1,629

Credits earned

On roll call vote, all in favor. Motion carried.

MOTION - by Bentz, seconded by Adams to record in minutes sealed Cafeteria Contracted Pest Control Service bids received from:

Pest Control Contract bids

- a. Laudeman Pest Control

All in favor on a voice vote. Motion carried.

MOTION - by DeMario, seconded by Bentz to authorize the Superintendent to sign renewal with Laudeman Pest Control, Minersville, PA for District Cafeteria areas from 07/01/2021 to 06/30/2022 at \$1,755.60. Note: No change in rate from 2019-2020.

Laudeman Pest Control renewal

All in favor on a roll call vote. Motion carried.

MOTION - by Marazas, seconded by Wigoda to authorize Superintendent to vote in favor of Multi County Health Care Insurance Consortium and Capital Blue Cross ASO Secure Proposal to renew a 3-year contract beginning 2021-2022 school year.

Multi-county Healthcare Insurance Consortium renewal

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Bentz to authorize Superintendent to sign a 5-year HSA Employer Agreement with Conduent HR Services, LLC as the custodian of all High Deductible Health Plan accounts effective June 1, 2021.

Renew Conduent Contract for HSA

On a voice vote, all in favor. Motion carried.

MOTION - by DeMario, seconded by Adams to authorize proper signatures to the revised 2020-2021 Title I Non-public Service Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29.

Title I Non-Public revision

On a voice vote all members in favor. Motion carried.

MOTION - by Wigoda, seconded by Marazas to accept with regret the resignation of Mr. Jeff Rinaldo as Head Coach for Girls' Soccer effective May 6, 2021.

J. Rinaldo resignation as Girls' Soccer Coach

On a voice vote all members in favor. Motion carried.

MOTION - by Wigoda, seconded by Bentz to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Football coaching positions for the 2021-2022 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA's first official practice date.

2021-2022 Football Coach hires

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Justin Frantz	Head Coach	TBD
Jeff Polinsky	Assistant	TBD
Chad Marquardt	Assistant	TBD
Matt Hirsch	Assistant	TBD
David King	Assistant	TBD
Dan Hopkins	Assistant	TBD
Dylan Reber	Assistant	TBD
Scott Yaglelniske	Assistant	Volunteer
Stephen Smulley	Assistant	Volunteer
Mike Litwak	Assistant	Volunteer
Scott Schwalm	Assistant	Volunteer
Joseph Kavanaugh	Assistant	Volunteer
Gino Yourey	Assistant	Volunteer

All members in favor on a roll call vote. Motion carried.

MOTION - by Marazas, seconded by Adams to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Boys' Soccer coaching positions for the 2021-2022 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA's first official practice date.

2021-2022 Boys' Soccer Coach hire

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Jeannie Purcell</u>	<u>Head Coach</u>	<u>TBD</u>

On a roll call vote, all members in favor. Motion carried.

MOTION - by Bentz, seconded by Wigoda to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Volleyball coaching positions for the 2021-2022 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

2021-2022 Volleyball
Coach hires

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Kenton Martin</u>	<u>Head Coach</u>	<u>TBD</u>
<u>Stacie Bowers</u>	<u>Assistant</u>	<u>TBD</u>

On a roll call vote, all in favor. Motion carried.

MOTION - by Bentz, seconded by Adams to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Cross Country coaching positions for the 2021-2022 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

2021-2022 Cross
Country Coach hires

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jason Burgess	Head Coach	TBD
Jennifer Burgess	Assistant	TBD
Craig Lowthert	Assistant	Volunteer
Brandon Oakill	Assistant	Volunteer
Bridget Dougherty	Assistant	Volunteer
Kevin Dougherty	Assistant	Volunteer
Joseph Scribblek	Assistant	Volunteer

On a roll call vote, all in favor. Motion carried.

MOTION - by Wigoda, seconded by Lubinsky to approve the following requests to have the High School Marching Band and Color Guard lead their annual Memorial Day Parades and Programs on Monday, May 31, 2021:

Memorial Day parade
approval

- a. Branch Township's Memorial Day Parade beginning at 8:00 AM.
- b. Branchdale Memorial Day Parade beginning at 11:30 AM.
- c. Minersville Borough Memorial Day Parade beginning at 9:00 AM.

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Wigoda to approve on recommendation of the Finance Committee the tentative General Fund Budget for 2021-2022 in the amount of \$20,781,625 and cause it to be properly advertised and posted for inspection thirty (30) days prior to final adoption. (See enclosed)

2021-2022 Tentative
Budget Approval

On a roll call vote, Bentz abstained, Kroznuskie and Mistishen voted nay while all other voted in favor. Motion carried.

MOTION - by Marazas, seconded by Bentz to establish Real Estate Tax for 2021-2022 at 41.78 mills. Note: First increase in 5 years of 1.76 mills; previously 40.02 mills.

Real Estate Tax rate
2021-2022

On a roll call vote Kroznuskie and Mistishen voted nay; all others in favor. Motion carried.

MOTION - by Bentz, seconded by Adams to to continue in force the following taxes:

- a. School Code
\$5 Per Capita
- b. Act 511
\$ 5 Per Capita
- c. \$52 Local Service Tax (LST)
- d. \$194 Occupation Tax - 2020 \$186
- e. 1% Realty Transfer
- f. ½% Earned Income Tax

Personal/per capita rates set

All in favor on a roll call vote. Motion carried.

MOTION - by Wigoda, seconded by Lubinsky to approve the following resolution: "Be It Resolved that Minersville Area School District implements the homestead-farmstead exclusion to take effective July 1, 2021. The fiscal 2021 exclusion amount is \$145.23 for eligible property owners."

Homestead-Farmstead Exclusion

- Note:
- a. 2,464 eligible property owners in Minersville Area School District.
 - b. \$357,186.14 total tax reduction funds from Pennsylvania gambling revenue Sterling Act.

All in favor on a roll call vote. Motion carried.

MOTION - by Wigoda, seconded by Adams to authorize 2021-2022 Single Audit to be completed by Jones & Co., P.C., CPA's, Pottsville, PA, for an amount not to exceed \$16,750. Note: 2019-2020 \$16,250

2021-2022 Single Audit

On a roll call vote, Marazas abstained, all others in favor. Motion carried.

MOTION - by DeMario, seconded by Bentz to approve the 2020-2021 additional bus runs with Earl Renninger, Inc. as follows:

2020-2021 ESY

- a. PSSA/Keystone/Run for 12 days M14 \$50/day New run
- b. Shenandoah & Hegin M22 From \$103 to \$153/day

On a roll call vote, all in favor. Motion carried.

MOTION - by Wigoda, seconded by Adams to authorize the Superintendent to sign renewal with Wright Specialty and AmTrust North America for 2021-2022 Insurance Package (general and worker's compensation) with Seltzer Group (Broker of Record) in the amount of \$123,387. Note: 2020-2021 \$116,246. Increase of \$7,141 or 5.8%. Per Seltzer, increase is driven by increase on property rates (they are seeing this everywhere) and our experience modifier going up for worker's compensation.

2021-2022 Workman's Comp plan renewal

On a roll call vote all in favor. Motion carried.

MOTION - by DeMario, seconded by Wigoda to approve the leave of absence for the purpose of maternity leave for Mrs. Jaclyn Foster which will begin August 25, 2021 through November 24, 2021. Mrs. Foster intends to utilize all accumulated personal and sick days and unpaid leave.

J. Foster - maternity

All in favor on a voice vote. Motion carried.

MOTION - by Bentz, seconded by Marazas to approve a leave of absence under FMLA for the purpose of maternity leave for Mrs. Sarah Quinn which will approximately begin September 3, 2021 through January 2, 2022. Mrs. Quinn intends to utilize accumulated personal and sick days and unpaid leave.

S. Quinn - Maternity under FMLA

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Adams to approve the request by Mr. Stephen Bressi, High School Principal, to contract sixteen (16) days each for student scheduling at \$35/hour or per diem rate, whichever is greater, for Mrs. Rachelle Jones and Ms. Jenna Dyszel, Guidance Counselors, during the summer.

Guidance additional hours approved

On roll call, Kroznuskie abstained while all others voted in favor. Motion carried.

MOTION - by Wigoda, seconded by Adams to approve the transfer of Jeremy Milbrandt from part-time Instructional Aide to full-time Confidential Payroll/Cafeteria/Purchasing Secretary effective June 14, 2021 at a yearly salary of \$33,500. Effective May 17, 2021 Mr. Milbrandt will receive a probationary hourly rate of \$15.00 for District Office training only, other positions will be paid at approved hourly rates.

J. Milbrandt hired FT

On roll call, Kroznuskie voted nay, all others in favor. Motion carried.

MOTION - by Wigoda, seconded by Lubinsky to approve board appointments for 2021-2022:

Board Appointments 2021-2022

a. Board Treasurer	1 year	Albert D. Marazas	\$1,800
b. District Solicitor	1 year	Nicholas A. Quinn	\$2,250
c. Treas., Cafeteria Fund	1 year	Carl G. McBreen	N/A
	1 year	Jennifer Laudeman	N/A
	1 year	Jeremy Milbrandt	N/A
d. Treas., HS Activities	1 year	Tammy Roberts	N/A
	1 year	Carl G. McBreen	N/A
	1 year	Jennifer Laudeman	N/A
e. Treas., HS Athletics	1 year	Stephen Bressi	N/A
	1 year	Jennifer Laudeman	N/A
	1 year	Stephen Bressi	N/A
f. District Depository	1 year	Gratz Bank	N/A
		Gratz Bank	N/A
		Gratz Bank	N/A
g. District Dentist	1 year	Mid Penn Bank	N/A
		Mid Penn Bank	N/A
h. School Physician	9 years	Smile Programs, The Mobile Dentist	
		Lehigh Valley Health Network	\$9/student(Addendum to Sports Medicine contract)

On roll call, all in favor. Motion carried.

MOTION - by Bentz, seconded by Mistishen to approve as "Second Reading" and adoption of the following District policy as enclosed:

Second Reading - #217 Graduation Requirements

- a. 217. Graduation Requirements

All in favor on a voice vote. Motion carried.

MOTION - by Bentz, seconded by Adams to approve the updated job description for Cafeteria/Purchasing/Payroll Secretary {see attached}.

Job description Payroll/Purch/Cafe

All in favor on a voice vote. Motion carried.

MOTION - by Lubinsky, seconded by DeMario to approve the following Act 80 dates for the Minersville Area School District for the 2021-2022 school year:

Act 80 2021-2022

- a. September 29, 2021
- b. November 3, 2021
- c. March 2, 2022
- d. May 27, 2022

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by Bentz to record in minutes the donation of the following library books to the Elementary Center library:

Library donations

<u>Title:</u>	<u>Donor:</u>	<u>In Memory of:</u>
Can I Be Your Dog?	Mrs. Colleen Barnhart	Mr. Fred Schenk
The One and Only Bob	Mrs. Colleen Barnhart	Mr. John Pisco
Front Desk	Mrs. Colleen Barnhart	Mrs. Mary Duffy
The Iron Trial	Mrs. Colleen Barnhart	Ms. Kelly Moran

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by Wigoda to acknowledge communication received from Jim and Colleen Rhoades, Mahanoy City, thanking the district for hosting the Junior High Track and Field Invitational on Saturday, May 1, 2021. Minersville School District, its coaches and Mr. Dry are commended for a well-run event that was enjoyed by all.

Rhoades communication

All in favor on a unanimous voice vote. Motion carried.

SUPPLEMENTAL AGENDA

MOTION - by Marazas, seconded by Adams to approve on recommendation of the Finance Committee the 2021-2022 administrative, secretarial, service and hourly staff salaries as per attached listing.

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Administrative salaries

On a roll call vote, Bentz abstained and all others in favor. Motion carried.

MOTION - by Wigoda, seconded by Kroznuskie to approve on recommendation of the Athletic and Activities Committees the extra-curricular staff salaries for 2021-2022 as per attached listing.

2021-2022 Athletic & Activities salaries

On a roll call vote, all in favor. Motion carried.

MOTION - by Wigoda, seconded by Marazas to approve on recommendation of the Athletic Committee the Tentative Athletic Account Budget for 2021-2022 in the amount of \$178,670. Note: 2020-2021 budget \$183,970.

Athletic Budget 2021-2022

On roll call vote, all in favor. Motions carried.

MOTION - by Adams, seconded by Wigoda to approve Collective Bargaining Agreement summary as attached.

Collective Bargaining Agreement summary 2021-2022

On a roll call vote, Marazas abstained. All others. Motion carried.

MOTION - by Adams, seconded by Wigoda to authorize proper officers to sign one (1) year Collective Bargaining Agreement with Minersville Area Education Association effective July 1, 2021 through June 30, 2022 with ratification at the June 2021 meeting.

Collective Bargaining Agreement 2021-2022

On a roll call vote, Marazas abstained. All others. Motion carried.

STAFF REPORTS

Staff reports were included in the packets and Livebinder for review. Solicitor Quinn summarized the items he had worked on this past month and concluded that the report is in the packets.

Staff Reports

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Adams to approve the Treasurer’s Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

Treasurer’s Report

MOTION - by Wigoda, seconded by Adams to ratify the payment of bills for May from the General Fund in the amount of \$2,969,767.11; Cafeteria Account in the amount of \$51,611.99; 21st CCLC - Schuylkill Achieve Account in the amount of \$2,446.77; Federal Programs Account in the amount of \$1,069.02; High School Athletics in the amount of \$17,657.31; High School Activities Account in the amount of \$13,290.38 for a total bills payable \$3,055,842.58.

Pay bills

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Bentz to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Committee Reports

Marazas stated a Finance Committee minutes were included in this month’s packet. Wigoda reported Girl’s Soccer interviews were set for June 8th. DeMario stated there was a meeting June 1st for Curriculum. Lubinsky reported a meeting was set for May 27th and May 13th meeting minutes were coming.

CORRESPONDENCE

Correspondence

None.

OLD BUSINESS

Old Business

None.

There being no further business to report or discuss, the meeting adjourned on MOTION by Wigoda, seconded by Lubinsky at 7:34 PM.

Respectfully submitted,

Kevin Wigoda

Kevin Wigoda, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary

