

<i>Date</i> May 22, 2019	<i>Regular Meeting</i>	<i>High School Career Center</i>	<i>Christopher G. Bentz</i>
<i>Members Present</i>	<i>Kind of Meeting</i>	<i>Where Held</i>	<i>Presiding Officer</i>
<i>J. Scott Hunyara</i>	<i>Christopher G. Bentz</i>	<i>Members Absent</i>	
<i>Albert D. Marazas</i>	<i>Sarah R. Newton</i>		
<i>Gretchen R. Ulmer</i>	<i>Cynthia L. Lubinsky</i>		
<i>Robert W. Keifer</i>	<i>Angela M. DeMario</i>		
	<i>Todd W. Rizzardi</i>		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School on Wednesday evening, May 22, 2019. The meeting was called to order by President, Christopher Bentz at 7:00 PM.

On roll call, the following responded: Christopher Bentz, Scott Hunyara, Gretchen R. Ulmer, Albert D. Marazas, Robert W. Keifer, Sarah R. Newton, Angela M. DeMario, Todd W. Rizzardi and Dr. Cynthia L. Lubinsky.

Others present: Dr. Carl G. McBreen, Superintendent; Jennifer Laudeman, Business Manager, Stephen Bressi, High School Principal; James Yacobacci, Elementary Principal; Nannette Bentz, Assistant Principal; Mary Ann Wynosky, Special Education Supervisor; Nicholas A. Quinn, District Solicitor (entered at 7:02 PM) and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

The Pledge of Allegiance was recited.

AGENDA

MOTION - by Keifer, seconded by Hunyara to approve the minutes of the regular meeting of April 24, 2019. Motion carried on a unanimous voice vote.

Approve Meeting Minutes of 04/24/2019

MOTION - by Marazas, seconded by Newton to approve the Finance Committee meeting minutes of May 13, 2019. Motion carried on a unanimous voice vote.

Approve Finance Committee Meeting Minutes of 05/13/2019

Dr. McBreen began the Agenda by asking Mr. Bressi to introduce the May Students of the Month. Mr. Bressi introduced and read biographies for the students beginning with the Female: Paige Dillman and Male: Blake Kopinetz. Congratulations were extended by the Board and Dr. McBreen.

Recognition - Students of the Month

Mr. Bressi went on to recognize Vo-tech students who were recently acknowledged by the Vo-tech buildings. James Womer and Aaron Heffron were both commended on their achievements and congratulations were extended to both students.

Vo-tech students recognized

MOTION - by Rizzardi seconded by Keifer to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

Approve Use of Facilities requests

- a. 05/13/2019 - 05/17/2019 - St. Matthew the Evangelist Travelers Organization - visitor parking lot near Quandel Construction for a week long trip to the New England area.
- b. 05/30/2019 - Drama Club - High School Auditorium from 6:00 PM - 9:00 PM for the end of year "Cabaret" Show.
- c. 11/22/2019 - 11/23/2019 - Drama Club - High School Auditorium from 6:00 PM - 10:00 PM for the annual fall play.
- d. 03/26/2020 - 03/28/2020 - Drama Club - High School Auditorium from 5:00 PM - 11:00 PM for the annual spring musical.

All in favor on a unanimous voice vote. Motion carried.

MOTION - by DeMario, seconded by Hunyara to approve payment for credits earned to:

Approval of credits earned

- a. Megan Catizone - 6 credits @ \$475 = \$2,850
- b. Jill Freeman - 3 credits @ \$595 = \$1,785
- c. Krystal Thompson - 3 credits @ \$544 = \$1,632

All in favor on a unanimous voice vote. Motion carried.

MOTION - by Keifer, seconded by Ulmer to record the Election of School Board Members to serve on the Intermediate Unit Board of Directors for a three (3) year term – July 1, 2019 to June 30, 2022.

Election of School Board Members for IU Board

All in favor on a voice vote. Motion carried.

MOTION - by Ulmer, seconded by Rizzardi to authorize Superintendent to sign a contract with BATA, Inc., Minersville, PA for behavioral services at a cost of \$80 per hour for students of the District for any period after April 29, 2019.

Contract with Bata Inc. 2019-2020

On a roll call vote, all in favor. Motion carried.

MOTION - by Hunyara, seconded by Ulmer to authorize Superintendent to sign account service contract with EDU Healthcare to contract Ms. Michelle Koals to provide School Psychological Services through extended school year, ESY, at a rate of \$75 per hour as needed.

ESY contract extension with EDU Healthcare Inc.

All in favor on a unanimous roll call vote. Motion carried.

MOTION - by DeMario, seconded by Marazas to approve Superintendent signature to the agreement with New Story, Wyomissing, PA for a placed student for Extended School Year services June 24, 2019 through August 2, 2019 at a daily rate of \$380 per day. Transportation by Earl Renninger, Inc. at a daily cost of \$202.

New Story - ESY contract services

All in favor on a unanimous roll call vote. Motion carried.

MOTION - by Keifer, seconded by Ulmer to authorize Superintendent to sign an Affiliation Agreement with Kutztown University for the participation of student teachers in the district.

Kutztown University - student teachers

All in favor on a voice vote. Motion carried.

MOTION - by Hunyara, seconded by DeMario to authorize Superintendent to sign a two (2) year contract with The Meadows, Centre Hall, PA for educational services at a cost of \$67 per day per admitted student for 2019-2020 and 2020-2021 school years.

The Meadows 2-year contract 2019-2020 and 2020-2021

All in favor on a roll call vote. Motion carried.

MOTION - by Keifer, seconded by Rizzardi to authorize renewal with Transfinder Corporation for 2019-2020 transportation software in the amount of \$3,050.

Transfinder 2019-2020 contract

All members in favor on a unanimous roll call vote. Motion carried.

MOTION - by Keifer, seconded by Ulmer to approve request by Minersville Borough to have the High School Marching Band and Color Guard participate in their annual Memorial Day Parade and Program on Monday, May 27, 2019 beginning at 9:00 AM.

Minersville Borough - Memorial Day Parade participation

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Hunyara to approve on recommendation of the Finance Committee the 2019-2020 administrative, secretarial, service and hourly staff salaries as per attached listing.

Administration, Secretarial & Service and staff salaries set 2019-2020

On a roll call vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Newton to approve on recommendation of the Athletic and Activities Committees the extra-curricular staff salaries for 2019-2020 as per attached listing.

Athletic & Activities salaries set 2019-2020

On a roll call vote, all members unanimously voted in favor. Motion carried.

MOTION - by Rizzardi, seconded by Hunyara to approve on recommendation of the Athletic Committee the Tentative Athletic Account Budget for 2019-2020 in the amount of \$177,270. Note: 2017-2018 budget \$173,970.

Athletic Budget 2019-2020

All in favor on a roll call vote. Motion carried.

MOTION - by Marazas, seconded by Keifer to approve on recommendation of the Finance Committee the tentative General Fund Budget for 2019-2020 in the amount of \$20,010,160 and cause it to be properly advertised and posted for inspection thirty (30) days prior to final adoption. (See enclosed)

General Fund Budget 2019-2020

All in favor on a unanimous roll call vote. Motion carried.

MOTION - by Hunyara, seconded by Ulmer to continue in force the following taxes:

- a. School Code
\$5 Per Capita
- b. Act 511
\$5 Per Capita
- c. \$52 Local Service Tax (LST)
- d. \$186 Occupation Tax
- e. 1% Realty Transfer
- f. ½% Earned Income Tax

Per Capita aax rates set 2019-2020

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by Marazas, seconded by Ulmer to establish Real Estate Tax for 2019-2020 at 40.02 mills. Note: No change for fourth year in a row.

Real Estate Tax Rate 2019-2020 established

On a unanimous roll call vote, all members voted in favor. Motion carried.

MOTION - Keifer, seconded by Marazas to approve the following resolution:

“Be It Resolved that Minersville Area School District implements the homestead-farmstead exclusion to take effective July 1, 2019. The fiscal 2019 exclusion amount is \$139.99 for eligible property owners.”

Homestead-Farmstead rates 2019-2020 established

- Note:
- a. 2,546 eligible property owners in Minersville Area School District.
 - b. \$355,719.06 total tax reduction funds from Pennsylvania gambling revenue Sterling Act.

On a roll call vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Ulmer to authorize 2018-2019 Single Audit to be completed by Jones & Co., P.C., CPA's, Pottsville, PA, for an amount not to exceed \$16,250.

Jones & Co. hired for 2018-2019 Single Audit

All in favor on a roll call vote. Motion carried.

MOTION - by Hunyara, seconded by Newton to record in minutes June 30, 2018 Single Audit Report is approved as being substantially in compliance with 2 CFR, Part 200, Subpart F regulations and other relevant federal and Commonwealth policy by the Bureau of Budget and Fiscal Management of the Pennsylvania Department of Education.

Single Audit Report 2 CFR, Part 200 Subpart F

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Hunyara to approve Findings of Fact and Conclusions of Law relative to expulsion hearing for student #24335.

Findings of Fact and Conclusions of Law #24335

On a roll call vote, Keifer, DeMario, Rizzardi and Lubinsky all abstained from the vote. All remaining members were unanimously in favor with a 5-4 vote. Motion carried.

MOTION - by Rizzardi, seconded by Keifer to ratify the appointment of Mr. Albert Matakonis as a homebound instructor through the end of the school year which began March 11, 2019 at a rate of \$27 per hour not to exceed five (5) hours per week.

Homebound Instructor - A. Matakonis

On a roll call vote, all in favor. Motion carried.

MOTION - by Rizzardi, seconded by Hunyara to ratify the appointment of Mrs. Marissa Gee as a homebound instructor for student #24335 through the end of the school year which began April 30, 2019 at a rate of \$27 per hour, not to exceed 5 hours per week.

Homebound Instructor - M. Gee

On a roll call vote, DeMario abstained, all others in favor. Motion carried.

MOTION - by Keifer, seconded by Lubinsky to accept the resignation of Mrs. Shelly Hoban, part-time instructional aide, effective April 30, 2019 for personal reasons.

S. Hoban resignation

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Ulmer to ratify the hire of Mrs. Rose Marie Pavelko as part-time instructional aide, subject to assignment, beginning May 6, 2019 at a salary of \$12.82 per hour for a period not to exceed 25 hours per week.

R. Pavelko hired

All in favor on a roll call vote. Motion carried.

MOTION - by Keifer, seconded by Hunyara to accept the resignation of Mrs. Marybeth Haney as LPN for the Extended School Year program effective April 26, 2019 for personal reasons.

M. Haney resigned
ESY

All in favor on a voice vote. Motion carried.

MOTION - by Keifer, seconded by Newton to approve the extension of unpaid leave of absence for Robert Bertasavage, full-time custodial employee, under the Family Medical Leave Act until approximately Monday, May 20, 2019.

FMLA Bertasavage

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Lubinsky to accept with regret the resignation of Ms. Kimberly Cooper, full-time LPN, effective May 17, 2019 for personal reasons.

L. Cooper resignation

All in favor on a voice vote. Motion carried.

MOTION - by Keifer, seconded by Ulmer to approve a medical leave of absence for Mrs. Mary Ann Wynosky, Special Education Supervisor, beginning May 28, 2019 for a period of up to 6 months.

Leave of absence - Wynosky

On a voice vote, all in favor. Motion carried.

MOTION - by Keifer, seconded by Marazas to approve the hire of Ms. Kimberly Copper as a substitute LPN, on an as needed basis, at a rate of \$12.57 an hour effective May 20, 2019.

K. Cooper hired as PT substitute LPN

On roll call vote, all in favor. Motion carried.

MOTION - by DeMario, seconded by Ulmer to ratify the hire of Mr. Juan Pagan, as a part-time Bus Aide, beginning May 15, 2019 at a rate of \$30 per day to travel to and from Wyomissing.

J. Pagan hired as PT Bus Aide

On roll call vote, all in favor. Motion carried.

MOTION - by Keifer, seconded by DeMario to approve the request by Mr. Stephen Bressi, High School Principal, to contract 12 days each for student scheduling at \$35/hour for Mrs. Rachelle Jones and Ms. Jenna Dyszel, Guidance Counselors, during the summer.

Guidance Summer days contracted

On roll call, all in favor. Motion carried.

MOTION - by Keifer, seconded by Hunyara to approve Board Appointments for 2019-2020:

a.	Board Treasurer	1 year	Albert D. Marazas	\$1,800
b.	Board Secretary	1 year	Barbara Conville	1,800
c.	District Solicitor	1 year	Nicholas A. Quinn	2,250
d.	Treas., Cafeteria Fund	1 year	Carl G. McBreen	N/A
		1 year	Jennifer Laudeman	N/A
		1 year	Gail Bedford	N/A
e.	Treas., HS Activities	1 year	Carl G. McBreen	N/A
		1 year	Jennifer Laudeman	N/A
		1 year	Stephen Bressi	N/A
		1 year	Tammy Roberts	N/A
f.	Treas., HS Athletic	1 year	Jennifer Laudeman	N/A
		1 year	Stephen Bressi	N/A
		1 year	Tammy Roberts	N/A
g.	District Depository	1 year		
	General Fund		Gratz Bank	N/A
	Athletic Fund		Gratz Bank	N/A
	Payroll Account		Gratz Bank	N/A
	Activities Account		Mid Penn Bank	N/A
	Cafeteria Fund		Mid Penn Bank	N/A
h.	District Dentist	1 year	Smile Programs... The Mobile Dentist	No Fees

On roll call vote, all in favor. Motion carried.

SUPPLEMENTAL AGENDA

MOTION - by Hunyara, seconded by Rizzardi to approve additional payment for credits earned to:

- a. Rochelle Jones - 3 credits @ \$785 = \$2,355

Add'l credits earned

All in favor on a voice vote. Motion carried.

MOTION - by Keifer, seconded by Rizzardi to authorize purchase of 2019 Ford Truck with 8' Western Pro Plus Snow Plow through Sands Ford, Pottsville, PA, Co-Stars agreement in the amount of \$30,327.61.

2019 Ford Truck purchased

All in favor on a unanimous roll call vote. Motion carried.

MOTION - by Rizzardi, seconded by Marazas to authorize the refund of 2018 paid occupation tax for Ms. Monica Pahira, 104 N. Fifth Street, Minersville, PA in the amount of \$182.28 due to exempt status.

Refund paid 2018 occupation tax - Pahira

All in favor on a roll call vote. Motion carried.

MOTION - by Rizzardi, seconded by Lubinsky to approve the hire of Mrs. Mary Lou Embury as LPN for the Extended School Year (ESY) from June 25, 2019 through July 25, 2019 at a rate of \$14.83 per hour.

M. Embury hire ESY, LPN

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Rizzardi to authorize the promotion of Mrs. Nannette Bentz, per the recommendation of the Administration, to Elementary Principal effective August 19, 2019 at a salary set with the approval of the 2019-2020 budget.

N. Bentz - promoted to EC Principal

On a roll call vote, DeMario, Rizzardi, Lubinsky voted against; Bentz abstained; Keifer, Newton, Marazas, Ulmer and Hunyara voted in favor. Motion carried on a 5-3-1 vote in favor.

MOTION - by Hunyara, seconded by Marazas to authorize Superintendent to advertise for the following positions for the 2019-2020 school year:

Post for 2019-2020 positions

- a. Assistant Principal
- b. LPN

All in favor on a roll call vote. Motion carried.

MOTION - by Keifer, seconded by Hunyara to accept the resignation of Miss Lauren Bubeck as Speech and Language Therapist for the Extended School Year program effective May 22, 2019 for personal reasons.

L. Bubeck resignation ESY

On a voice vote, all in favor. Motion carried.

General Fund transfer

MOTION - by Keifer, seconded by Ulmer to approve the hire of Miss Margaret Mansell as Speech and Language Therapist for the Extended School Year program, June 25, 2019 through July 25, 2019 at a rate of \$25 per hour.

M. Mansell hired for ESY

All in favor on a roll call vote. Motion carried.

MOTION - by Hunyara, seconded by Ulmer to authorize the Superintendent to proceed with ELA Sport Group Inc., Engineer and Landscape Architects to secure pricing for an all-weather track.

ELA Sport Group, Inc hired for all-weather track

On a roll call vote, DeMario and Rizzardi voted against, all others in favor. Motion carried on a 7-2 vote.

STAFF REPORTS

Staff Reports

Staff reports were highlighted by the building administrators for the month of May.

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Hunyara to approve the Treasurer's Report as prepared and submitted. On a voice vote - all voted yes; Motion passed.

Treasurer's Report

MOTION - by Keifer, seconded by Ulmer to ratify the payment of bills from the General Fund in the amount of \$1,460,627.06; Cafeteria Account in the amount of \$84,684.27; 21st CCLC - Schuylkill Achieve Account in the amount of \$1,387.98; Federal Programs Account in the amount of \$1,456.31; High School Athletics in the amount of \$14,582.60; High School Activities Account in the amount of \$13,895.47 for a total

Pay bills

bills payable \$1,576,633.69.

On a voice vote, all voted in favor; motion carried. Bentz verbally abstained from any and all Alfred Benesch & Company invoice payments.

MOTION - by Marazas, seconded by Ulmer to approve Statement of Taxes as prepared and submitted. All in favor on a collective voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Mr. Marazas stated that the Finance Committee Meeting minutes were included in the monthly packet.

Committee Reports

CORRESPONDENCE

No correspondence for the month.

Correspondence

OLD BUSINESS

No old business at this time.

Old Business

There being no further business to report or discuss, the meeting adjourned on MOTION by Newton seconded by Ulmer at 7:42 PM.

Respectfully submitted,

Gretchen R. Ulmer

Gretchen R. Ulmer, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary

