

<i>Date</i> June 29, 2020	<i>Regular Meeting</i>	<i>High School Career Center</i>	<i>Angela M. DeMario</i>
<i>Members Present</i>	<i>Kind of Meeting</i>	<i>Where Held</i>	<i>Presiding Officer</i>
<i>Todd Rizzardi</i>	<i>Angela M. DeMario</i>	<i>Members Absent</i>	
<i>Christopher G. Bentz</i>	<i>Albert D. Marazas</i>	<i>Cynthia Lubinsky</i>	
<i>Keith Adams</i>	<i>Michael M. Mistishen</i>		
<i>Kevin Wigoda</i>	<i>Michael Kroznuskie</i>		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School on Monday evening, June 29, 2020. The meeting was called to order by President, Angela M. DeMario at 7:00 PM.

On roll call, the following responded: Angela M. DeMario, Albert D. Marazas, Todd Rizzardi, Christopher G. Bentz, Kevin Wigoda, Keith Adams, Michael M. Mistishen and Michael Kroznuskie.

Others present: Dr. Carl G. McBreen, Superintendent; Stephen Bressi, High School Principal; Nannette Bentz, Elementary Principal, Lucas McMurtrie, Assistant Principal, Mary Ann Wynosky, Special Education Supervisor, Nicholas A. Quinn, District Solicitor and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

The Pledge of Allegiance was recited.

AGENDA

MOTION - by Marazas, seconded by Rizzardi to approve the minutes of the regular meeting of May 27, 2020. Motion carried on a unanimous voice vote.

Approve Meeting Minutes of 05/27/2020

MOTION - by Marazas, seconded by Rizzardi to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

Use of Facility

- a. Minersville Area Lions Club and Lions Charities – visit for parking lot near Quandel Construction for a Food Truck fundraiser. Date and time will be announced after approval and scheduling.

Dr. McBreen clarified that the event must take place on a Sunday for approval.

On a voice vote, all in favor. Motion carried.

MOTION - by Wigoda, seconded by Bentz to ratify the attached Retirement Incentive for all qualifying employees of the Minersville Area School District.

Retirement Incentive approved

All in favor on a voice vote. Motion carried.

MOTION - by Rizzardi, seconded by Wigoda to approve, properly sign, and forward to the Pennsylvania Department of Education for approval the Additional Targeted Support and Improvement (A-TSI) Plan for the Specific Population at the Minersville Elementary Center during year 2 for the 2020-2021 school year.

ATSI Plan 2020-2021

On a voice vote all in favor. Motion carried.

MOTION - by Bentz, seconded by Marazas to approve, properly sign, and forward to the Pennsylvania Department of Education for approval the Targeted Support and Improvement (TSI) Plan for the Specific Population at the Minersville Junior Senior High School during the 2020-2021 school year.

TSI Plan 2020-2021

All in favor on a voice vote. Motion carried.

MOTION - by Rizzardi, seconded by Wigoda to authorize Board Secretary to sign agreement to participate in the Child Nutrition Program between the Minersville Area School District and the Schuylkill Intermediate Unit #29 and Schuylkill County AVTS for the 2020-2021 school year.

Child Nutrition Program 2020-2021 IU #29 and AVTS

On a voice vote, all in favor. Motion carried.

MOTION - by Wigoda, seconded by Rizzardi to authorize proper signatures to the revised 2019-20 Title I Non-public Service Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29.

Title I revision 2019-2020

On a unanimous voice vote, all in favor. Motion carried.

MOTION - by Bentz, seconded by Rizzardi to ratify Superintendent signature to the agreement with New Story, Wyomissing, PA for the 2020-2021 school year at a daily rate of \$380 per day. Transportation by Earl Renninger, Inc. at a daily cost to be determined. Note: 2019-2020 daily transportation cost of \$202.

2020-2021 New Story Contract

All in favor on a roll call vote. Motion carried.

MOTION - by Wigoda, seconded by Rizzardi to authorize the trade of the 2008 Dodge Sprinter to Sands Ford for \$3,500 towards the purchase of a new vehicle.

2008 Dodge Sprinter trade in

On a roll call vote, all in favor. Motion carried.

MOTION - by Bentz, seconded by Wigoda to authorize the purchase of a 2020 Ford Transit Connect through Sands Ford, Pottsville, PA, Co-Stars agreement in the amount of \$23,860. Note: Final cost \$20,360 after trade.

2020 Ford Transit Connect purchase

On a roll call vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Wigoda to approve on recommendation of the Finance Committee the 2020-2021 General Fund Budget.

2020-2021 General Fund Budget

Revenue: \$19,702,631

Expenditures: \$20,643,162

Note: Fund Balance will accommodate the \$940,531

All in favor on a roll call vote. Motion carried.

MOTION - by Wigoda, seconded by Adams to approve on recommendation of the Athletic Committee the 2020-2021 Athletic Account Budget in the amount of \$183,970. Note: 2019-2020 budget \$177,270.

2020-2021 Athletic Budget

All in favor on a roll call vote. Motion carried.

MOTION - by Bentz, seconded by Wigoda to authorize subsidy payments from the General Fund to the Athletic Account as follows:

Transfer from General Fund to Athletic Account

a. \$35,330 - July, September, November, and January board meetings.

Note: \$141,320 in subsidy requested.

All in favor on a roll call vote. Motion carried.

MOTION - by Wigoda, seconded by Rizzardi approve surety bonds for Board Officers with Morgan Halcavage Insurance Company in the amount of \$100 each:

Surety Bonds for Board officers

Secretary \$20,000

Treasurer \$20,000

Note: No change in bond costs, however, the coverage is increased from \$10,000 to \$20,000.

On roll call vote, all in favor. Motion carried.

MOTION - by Bentz, seconded by Wigoda to authorize the Superintendent to sign renewal with Laudeman Pest Control, Minersville, PA for District Cafeteria areas from 07/01/2020 to 06/30/2021 at \$1,791.60. Note: 2019-2020 \$1,755.60 (2% increase).

Laudeman Pest control contract 2020-2021

On roll call vote, all in favor. Motion carried.

MOTION - by Rizzardi, seconded by Adams to approve the Certified Tuition Rate Calculation from PDE as follows:

	2019-2020	2020-2021
Elementary	\$10,051.63	\$10,193.08
Secondary	\$11,305.83	\$11,595.11

Charter School
Funding Reform
Resolution

All in favor on a voice vote. Motion carried.

MOTION - by Bentz, seconded by Rizzardi to authorize the Superintendent to sign renewal with Wright Specialty and AmTrust North America for 2020- 2021 Insurance Package (general and worker's compensation) with Seltzer Group (Broker of Record) in the amount of \$114,443. Note: 2019-2020 \$110,410. Increase of \$4,033 or 3.6%. Also note: Renewal quote with Liberty/AMTrust North America is \$118,014.

Workman's Comp
Insurance Contract

All in favor on a roll call vote . Motion carried.

MOTION - by Wigoda, seconded by Adams to approve the following Athletic Wages per event recommended by Athletic Director for 2019-2020 as follows:

Real estate assessment
appeals 2019-2020

	2020-2021
a. Ticket Sellers	\$25
b. Ticket Collectors	\$20
c. Scoreboard Operator	\$25
d. Parking Lot Attendant	\$20
e. Football Chain Marker	\$20
f. Video/Statistician	\$25
g. Announcer	\$20
h. Cross/Track Event Worker	\$20
i. Basketball Bookkeeper	\$35
j. Security	\$45
Note: No change from 2019-2020	

All in favor on a unanimous roll call vote. Motion carried.

MOTION - by Bentz, seconded by Rizzardi to approve Athletic Season Passes recommended by Athletic Director for 2020-2021 as follows:

General Fund transfer

	2020-2021	2019-2020
Adults	\$ 70.00	\$ 70.00
Students	\$ 35.00	\$ 35.00
Family {4}	\$160.00	\$160.00

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Wigoda to record in minutes June 30, 2018 Single Audit Report is in compliance for program funds in the Pennsylvania Department of Agriculture Bureau of Food Assistance Department.

Single Audit
compliance Dept of
Agriculture
06/30/2018

All in favor to record on a roll call. Motion carried.

MOTION - by Rizzardi, seconded by Adams to accept with regret the resignation of Miss Emily Williams, teacher, to the Extended School Year staff effective June 17, 2020.

E. Williams resignation
from ESY 2020

All in favor on an accepted voice vote. Motion carried.

MOTION - by Bentz, seconded by Rizzardi to approve as "Second Reading" and adoption of the following District policy as enclosed:

- a. 006.1 – Attendance at Meetings via Electronic Communications

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by Wigoda to approve and submit the Minersville Area School District Act 44: School Safety and Security Plan for the 2019-2020 school year.

All in favor on a roll call vote. Motion carried.

MOTION - by Wigoda, seconded by Rizzardi to approve the Minersville Area School District Athletic Department Safely Return to Sports Recommendations effective immediately.

On a voice vote, all in favor. Motion carried.

MOTION - by Adams, seconded by Bentz to acknowledge donation by Earl Renninger, Inc. of 300 ice cream tickets for the Ice Cream Caboose, Minersville, distributed to area students with the school lunch program.

All in favor on a voice vote. Motion carried.

SUPPLEMENTAL AGENDA

MOTION - by Rizzardi, seconded by Bentz to authorize Superintendent to sign a Business Associate Agreement and Letter of Agreement between Safety Net Counseling Inc., Atlas, PA and Minersville Area School District for 2020-2021 school year.

All in favor on a voice vote. Motion carried.

MOTION - by Bentz, seconded by Wigoda to ratify authorization for Superintendent to sign account service contract with EDU Healthcare to contract Ms. Michelle Koals to provide School Psychological Services for 2019-2020 Extended School Year services, at a rate of \$75 per hour.

All in favor on a roll call vote. Motion carried.

MOTION - by Rizzardi, seconded by Adams to authorize Superintendent signature on intent to participate in the 2020-2021 Title III Language Instruction for English Learners and Immigrant Students (LIEP) Service Agreement between the Schuylkill Intermediate Unit 29 and Minersville Area School District.

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by Wigoda to authorize disbanding of the Four Diamonds activities account effective June 30, 2020 and distribute remaining balance of funds as scholarship awards to members of the Class of 2020 as suggested.

All in favor on a voice vote. Motion carried.

MOTION - by Bentz, seconded by Rizzardi to accept with regret the resignation of Mrs. Kathleen Brinich, full time secretary, effective August 13, 2020 for the purpose of retirement. {20 years' service to the District}

All in favor on a voice vote. Motion carried.

Policy 006.1 -
Attendance at Meetings
- Second reading

School Safety &
Security Plan 2019-
2020

Safely Return to Sports
recommendations 2020-
2021

Earl Renninger, Inc.
donation

Safety Net contract
2020-2021

M. Koals contract ESY

2020-2021 Title III -
LIEP agreement

Solicitor Quinn
donation

K. Brinich retirement
08/13/2020

MOTION - by Adams, seconded by Wigoda to accept the resignation of Mrs. Michele Elchisak, a temporary professional employee, effective June 23, 2020 for personal reasons. {3 years' service to the District}

M. Elchisak resignation

On voice vote, all in favor. Motion passed.

MOTION - by Wigoda, seconded by Rizzardi to ratify on the recommendation of Mrs. Mary Ann Wynosky, the addition of Mrs. Sarah Quinn as Speech and Language Therapist to the Extended School Year staff beginning June 23, 2020 through July 30, 2020 at a rate of \$25 per hour.

S. Quinn - ESY staff

On a unanimous voice vote, all in favor. Motion passed.

MOTION - by Bentz, seconded by Wigoda to approve listed cafeteria prices effective with the start of the 2020-2021 school term:

Quotes for front doors at HS

	<u>2020-2021</u>	<u>2019-2020</u>
Breakfast	\$ 1.30	\$ 1.25
Lunch – Elementary	\$ 2.40	\$ 2.35
Lunch – Secondary	\$ 2.55	\$ 2.50
Adult –Lunch	\$ 4.00	\$ 3.90
Adult – Breakfast	\$ 2.00	\$ 1.90
Milk	\$.60	\$.55
Ala Carte Items	See attached list	

On a voice vote, all in favor. Motion passed.

MOTION - by Rizzardi, seconded by Wigoda to authorize Head of Maintenance to enter into an agreement with Kopyy's Propane, Williamstown, PA, for 2020-2021 liquid propane needs at a fixed rate of \$0.995 per gallon. With the agreement, Kopyy's Propane will complete preventative maintenance service in August at no charge. Note: No change from 2019-2020.

Kopyy's Propane agreement

On roll call, all voted in favor. Motion carried.

MOTION - by Marazas, seconded by Bentz to renew one (1) year term line of credit through the Gratz Bank, Minersville, PA in the amount of \$500,000 at a fixed interest rate of 3.25%. Note: The line of credit allows for advances as needed to support timing differences relating to the receipt of revenues and expenditure due dates. Interest on the unpaid principal balance is due monthly and principal on demand. Note: Not utilized to date. 2019-2020 3.25%.

Gratz Bank - renew LOC

A roll call vote was taken, all in favor. Motion carried.

MOTION - by Rizzardi, seconded by Adams to authorize Superintendent to advertise for a full-time secretary with ratification of hire at an upcoming meeting.

Advertise for FT secretary

All in favor on a voice vote. Motion carried.

STAFF REPORTS

Staff reports and Attorney Quinn's report were distributed in the monthly meeting packets for review.

Staff Reports

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Adams to approve the Treasurer's Report as prepared and submitted. On a voice vote - all voted yes; Motion passed.

Treasurer's Report

MOTION - by Wigoda, seconded by Bentz to ratify the payment of bills for June from the General Fund in the amount of \$1,062,390.57; Cafeteria Account in the amount of \$33,760.17; 21st CCLC - Schuylkill Achieve Account in the amount of \$642.09; Federal Programs Account in the amount of \$100.94; High School Athletics in the amount of \$905.83; High School Activities Account in the amount of \$2,431.00 for a total bills payable \$1,100,230.60.

Pay bills

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Rizzardi to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Mr. Wigoda stated there was an upcoming negotiation meeting with the Service Personnel and Teamsters on June 30th. He was confident this would be the final meeting to reach an agreement.

Committee Reports

Ms. DeMario gave a report of the Schuylkill Intermediate Unit #29 Board meeting for the month.

CORRESPONDENCE

None.

Correspondence

OLD BUSINESS

There being no further business to report or discuss, the meeting adjourned on MOTION by Rizzardi, seconded by Adams at 8:03 PM.

Old Business

Respectfully submitted,

Kevin Wigoda

Kevin Wigoda, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary

