

Members Present	Members Absent
Albert D. Marazas	Christopher G. Bentz
Keith Adams	Michael M. Mistishen
Kevin Wigoda	Cynthia Lubinsky
Angela M. DeMario	Michael Kroznuskie
Todd Rizzardi	

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, June 23, 2021. The meeting was called to order by President, Todd Rizzardi at 7:00 PM.

On roll call, the following responded: Todd Rizzardi, Albert D. Marazas, Kevin Wigoda, Angela DeMario, and Keith Adams.

Others present: Dr. Carl G. McBreen, Superintendent; Stephen Bressi, High School Principal; Nannette Bentz, Elementary Principal; Lucas McMurtrie, Assistant Principal; Mary Ann Wynosky, Special Education Supervisor; Jill Atkinson; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

The Pledge of Allegiance was recited.

MOTION - by Marazas, seconded by DeMario to approve the minutes of the regular meeting of May 24, 2021. Motion carried on a unanimous voice vote.

Approve Meeting Minutes of 05/24/2021

MOTION - by Adams, seconded by Marazas to approve the Committee of the Whole Meeting minutes of May 18, 2021. Motion carried on a unanimous voice vote.

Committee of the Whole Meeting Minutes 05/18/2021

MOTION - by DeMario, seconded by Adams to approve the Personnel Meeting minutes of May 13, 2021 and May 27, 2021, respectively. Motion carried on a unanimous voice vote.

Personnel Committee Meeting Minutes 05/13/2021 and 05/27/2021

MOTION - by DeMario, seconded by Adams to approve the Curriculum Meeting minutes of June 1, 2021. Motion carried on a unanimous voice vote.

Curriculum Meeting Minutes 06/01/2021

AGENDA

Dr. McBreen started with the recognition of two staff members who showed tremendous dedication, perseverance and professionalism throughout the ever-changing guidance of the 2020-2021 COVID-19 Pandemic. In attendance was Mr. Richard Dry who was presented with a certificate of recognition. Mrs. Kelly Valentine, RN, was not in attendance but also recognized.

COVID-19 recognition

Secondly, Dr. McBreen recognized the winners of the Elementary Center's Virtual Science Fair. More than 50 projects were virtually presented to Mrs. Motley's AP Biology students for judging. MOTION - by DeMario, seconded by Marazas to recognize the winners:

- Biology:
  - 1st Place: Lexi Beach - "Where is the dirtiest place in my house?"
  - 2nd Place: Danielle Rozetar - "How do everyday things affect our dreams?"
  - 3rd Place: Chase Zimerofsky - "Do video game players have a faster reaction time than non-players?"
- Biology II:
  - 1st Place: Ava Schultz - "How quickly can germs spread?"
  - 2nd Place: Alexis Hummel - "Are fingerprints inherited?"
- Chemistry I:
  - 1st Place: Kenzi Tobin - "What cleaning product works the best?"
  - 2nd Place: Hunter Lubinsky - "What type of fabric will bleed the most on itself through osmosis?"
  - 3rd Place: Lola Dermo - "What is the best temperature conditions for growing the largest, purest crystals?"
- Chemistry II:
  - 1st Place: Hallie Land - "What type of wood burns faster?"
  - 2nd Place: Camden Rogers - "What liquid makes coins the shiniest?"

Plant and Animal Science:

1st Place: Aliyah Webster – “Does the height of a horse’s leg affect how high it can jump?”

2nd Place: John Burgess – “What type pf light will help a plant grow best?”

3rd Place: Dakota Dullard – “What drink is better for sports: Gatorade or water?”

Physical Science I:

1st Place: Justin Cutler – “Which athletic ball will travel the furthest distance?”

2nd Place: Jax Wayne – “How far and how fast does a balloon car drive depending on how much air is in it?”

3rd Place: Cali Laudeman – “Does an aluminum, wooden, or double wall bat hit farther when hitting a softball?”

Physical Science II:

1st Place: Jenna Cullen – “Where does a bouncing basketball’s energy go?”

2nd Place: Devlin Purcell – “Which substances will show up most effectively under a black light?”

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Adams to approve, properly sign, and forward to the Pennsylvania Department of Education for approval the Additional Targeted Support and Improvement (A-TSI) Plan for the Specific Population at the Minersville Elementary Center during year 3 for the 2021-2022 school year.

2021-2022 A-TSI plan

All in favor on a voice vote. Motion carried.

MOTION - by DeMario, seconded by Adams to approve, properly sign, and forward to the Pennsylvania Department of Education for approval the Targeted Support and Improvement (TSI) Plan for the Specific Population at the Minersville Junior Senior High School during the 2021-2022 school year.

2021-2022 TSI Plan

All in favor on a voice vote. Motion carried.

MOTION - by Wigoda, seconded by Adams to authorize proper signatures to the 2021-2022 LIEP Service Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29.

2021-2022 LIEP Service Agreement with IU29

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by DeMario to authorize Superintendent to sign Telehealth Agreement between Lehigh Valley Hospital and the Minersville Area School District effective September 1, 2021 through August 31, 2022 for referral based telehealth behavioral health services.

LVHN Telehealth contract

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by DeMario to authorize proper signatures to agreement with TeleVine Therapy, New Philadelphia, Ohio for Speech/Language Therapy at \$90/hour, Occupational Therapy at \$75/hour, and Social Worker at \$65/hour as contracted services effective the 2021-2022 school year. Note: This service will be used as needed

TeleVine Therapy contract signed

On a roll call vote, all in favor. Motion carried.

MOTION - by Wigoda, seconded by Marazas accept the resignation of Scott Schwalm as volunteer Assistant Football Coach effective June 10, 2021.

S. Schwalm resignation

On a voice vote all members present in favor. Motion carried.

MOTION - by Marazas, seconded by Adams to approve on recommendation of the Finance Committee the 2021-2022 General Fund Budget.

2021-2022 General Fund Budget approved

Revenue: \$22,779,476

Expenditures: \$21,740,099

Note: positive increase to the fund balance estimated in the amount of \$1,039,374. This change from May is due to the ESSERS funds that will have a beneficial impact to the District.

On a roll call vote all members in favor. Motion carried.

MOTION - by Wigoda, seconded by Marazas to approve on recommendation of the Athletic Committee the 2021-2022 Athletic Account Budget in the amount of \$178,670. Note: 2020-2021 budget \$183,970.

2021-2022 Athletic Budget

All members in favor on a roll call vote. Motion carried.

MOTION - by Wigoda, seconded by Marazas to authorize subsidy payments totaling \$136,020 from the General Fund to the Athletic Account as follows:

General Fund transfer to Athletic Fund 2021-2022

\$34,005 - July, September, November, and January.

All members voted in favor on a roll call vote. Motion carried.

MOTION - by Adams, seconded by DeMario to approve surety bonds for Board Officers with Morgan Halcoverage Insurance Company in the amount of \$100 each:

Board Officer Insurance

Secretary \$20,000

Treasurer \$20,000

On a roll call vote, all in favor. Motion carried.

MOTION - by Wigoda, seconded by Adams to record in minutes Certified Tuition Rate Calculation from PDE as follows:

	2021-2022	2020-2021
Elementary	\$11,223.91	\$10,193.08
Secondary	\$12,117.79	\$11,595.11

On a voice vote, all in favor. Motion carried.

MOTION - by Wigoda, seconded by Adams to approve the following Athletic Wages per event recommended by Athletic Director for 2021-2022 as follows:

2021-2022 Athletic wages

	2021-2022	2020-2021
a. Ticket Sellers	\$25	\$25
b. Ticket Collectors	\$20	\$20
c. Scoreboard Operator	\$25	\$25
d. Parking Lot Attendant	\$20	\$20
e. Football Chain Marker	\$20	\$20
f. Video/Statistician	\$25	\$25
g. Announcer	\$20	\$20
h. Cross/Track Event Worker	\$20	\$20
i. Basketball Bookkeeper	\$35	\$35
j. Security	\$45	\$45

On a voice vote, all members in favor. Motion carried.

MOTION - by Wigoda, seconded by Adams to approve Athletic Season Passes recommended by Athletic Director for 2021-2022 as follows:

Athletic Season passes

- a. Adults \$ 70.00
- b. Students \$ 35.00
- c. Family {4} \$ 160.00

On a voice vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Adams to authorize repayment to the Gratz Bank Line of Credit in the amount of \$750,000. Line of Credit balance after payment is \$450,000.

Line of Credit payment

All in favor on a roll call vote. Motion carried.

MOTION - by Adams, seconded by Wigoda to approve authorize transfer from the General Fund in the amount of \$238,000 to the Capital Reserve Fund.

General Fund transfer to Capital Reserve

On a roll call vote, all voted in favor. Motion carried.

MOTION - by Wigoda, seconded by Adams to record receipt of Private Sales from the Schuylkill County Tax Claim Bureau and authorize sales to proceed without objection by Minersville Area School District:

Private Sales

<u>Parcel</u>	<u>Address</u>	<u>Bidder</u>	<u>Sale Amount</u>
a. 52-02-0731.000	Lot & Improvement 470 Lewis Street	JPM Holdings LLC	\$ 4,052
b. 52-05-0048.000	Lot & Improvement 216 Middle Street	JPM Holdings LLC	\$ 4,713
c. 52-05-0182.001	Lot & Improvement 115 1/2 Third Street	JPM Holdings LLC	\$ 4,334
d. 52-05-0567.000	Lot & Improvement 504 Laurel Street	Ulma Peña	\$ 5,747
e. 52-05-0649.000	Lot & Improvement 611 Pine Hill Street	Edward Yeneskosky	\$ 3,500
f. 52-06-0030.000	Lot & Improvement 227 S Delaware Ave.	JPM Holding LLC	\$ 4,943
g. 05-05-0005.003	Improvement 374 Valley Road	Elliot Kreimendahl	\$ 1,786
h. 05-05-0037.000	Improvement 344 Valley Road	Michael Balash	\$ 2,562
i. 05-05-0045.000	Lot, North side Sunbury Road	CT Lands, LLC	\$ 530.78
j. 05-08-0019.000	Lot, West of Big Diamond Road	CT Lands, LLC	\$ 549.22
k. 05-10-0002.000	Lot & Improvement N Side of Church Rd	St. Stephen Protonative Project	\$53,935.71
l. 05-12-0090.004	Lot South Side of Sunbury Road	CT Lands, LLC	\$ 1,016.75
m. 05-14-0018.004	Lot & Improvement 90 Schaeffer Hill Road	JPM Holdings, LLC	\$ 9,436
n. 03-13-0056.000	Lot & Improvement 1090 Bunting Street	JPM Holdings, LLC	\$ 4,705

On a roll call vote all in favor. Motion carried.

MOTION - by DeMario, seconded by Marazas to record in minutes notice by Superintendent to the Board of Education that the following temporary professional employees, whose work has been certified as satisfactory during the third year of employment, has become a tenured professional employee and is to be officially notified of this status:

Tenure

- a. Crystal Hallick
- b. Danielle Wank
- c. Jared Homa

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by Wigoda to ratify the change from part time Psychology Secretary to full time Psychology Secretary for Shannon Baker starting June 7, 2021 at an hourly rate of \$15/hour for a probationary period through June 30, 2021. 2021-2022 salary will be set at \$29,450.

S. Baker Full-time

On a roll call vote, all in favor. Motion carried.

MOTION - by DeMario, seconded by Adams, to accept with regret the resignation of Pamela Scully, a professional employee, effective August 6, 2021 for the purpose of new employment. {5 years' service to the District}

P. Scully resignation

All in favor on a voice vote. Motion carried.

MOTION - by DeMario, seconded by Adams to accept with regret the resignation of Jean Bubeck, a professional employee, effective August 9, 2021 for the purpose of retirement. {9 years' service to the District}

J. Bubeck resignation

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by Wigoda to acknowledge review of the following Board Policies:

Review of Federal Board Policies

- a. 626 Attachment – Allowability of Costs – Federal Programs
- b. 626 Attachment – Cash Management – Federal Programs
- c. 626 Attachment - Administration of Federal Funds – Type of Costs, Obligations and Property Management
- d. 626 Attachment – Grant Subrecipient Monitoring Procedures – Federal Programs
- e. 626 Attachment – Procurement – Federal Programs
- f. 626.1 – Travel Reimbursement – Federal Programs
- g. 827 – Conflict of Interest

On a voice vote, all in favor. Motion carried.

MOTION - by DeMario, seconded by Wigoda to approve and report to the PDE the use of Flexible Instruction Days (FID) for the 2021-2022 school year.

2021-2022 FID approval

On a voice vote, all in favor. Motion carried.

MOTION - by Wigoda, seconded by Adams to approve and submit the Minersville Area School District Act 44: School Safety and Security Plan for the 2020-2021 school year.

2020-2021 Act 44 School Safety & Security Plan

On a roll call vote all in favor. Motion carried.

MOTION - by DeMario, seconded by Adams to approve to discard the following outdated and obsolete items:

J. Foster - maternity

- a. 3 boxes of Dime Uno/Dos Spanish 1-3 books, copyright 1990 and 1993.
- b. Language Lab Cart

All in favor on a voice vote. Motion carried.

MOTION - by Wigoda, seconded by Adams to authorize Superintendent to properly advertise for all open professional and non-professional positions.

Advertise open positions

All in favor on a voice vote. Motion carried.

### SUPPLEMENTAL AGENDA

MOTION - by Adams, seconded by Wigoda to ratify proper signatures on (1) year Collective Bargaining Agreement with Minersville Area Education Association effective July 1, 2021 through June 30, 2022.

2021-2022 Professional Contract Signed

All in favor on a roll call vote. Motion carried.

MOTION - by Wigoda, seconded by DeMario to adopt the 2021-2022 District LIEP Plan for the Minersville Area School District. (see enclosed)

2021-2022 LIEP Plan

On roll call all voted in favor. Motion carried

MOTION - by DeMario, seconded by Wigoda to authorize Superintendent signature on intent to participate in the 2021-2022 Title III Language Instruction for English Learners and Immigrant Students (LIEP) Service Agreement between the Schuylkill Intermediate Unit 29 and Minersville Area School District.

2021-2022 Title III - LIEP

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by Wigoda to accept with regret the resignation of Mrs. Jill Freeman, as professional employee, effective June 30, 2021 for the purpose of other employment. {5 years' service to the District}

J. Freeman resignation

On voice vote, all in favor. Motion carried.

MOTION - by Adams, seconded by DeMario to authorize Superintendent to hire for both professional and non-professional positions with ratification at an upcoming meeting.

Authority to hire

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by Wigoda to eliminate position of part time office aide, Mrs. Carol McGovern, at the Minersville Elementary Center for the 2021-2022 school year.

PT job eliminated

All in favor on a voice vote. Motion carried.

MOTION - by DeMario, seconded by Adams to authorize Board Secretary to sign agreement to participate in the Child Nutrition Program between the Minersville Area School District and the Schuylkill Intermediate Unit #29 and Schuylkill County AVTS for the 2021-2022 school year.

2021-2022 Child Nutrition Agreement

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Wigoda to approve the hire of Mr. Nathan Parent, as a temporary professional employee, subject to assignment, on Step B002 at a salary of \$37,500 effective the start of the 2021-2022 school year. Note: initial assignment - Jr. High Science.

N. Parent hired

All in favor on a roll call vote. Motion carried.

MOTION - by Wigoda, seconded by Adams to approve the hire of Mr. David Gonzalez, as a temporary professional employee, subject to assignment, on Step M002 at a salary of \$38,250 effective the start of the 2021-2022 school year. Note: Initial assignment - High School Computer Technology

D. Gonzalez hired

All in favor on a roll call vote. Motion carried.

MOTION - by Adams, seconded by Marazas to approve the hire of Mr. Travis Martin, as a temporary professional employee, subject to assignment, on Step B001 at a salary of \$35,700 effective the start of the 2021-2022 school year. Note: Initial assignment - Elementary Health & Phys. Ed.

T. Martin hired

All in favor on a roll call vote. Motion carried.

MOTION - by Wigoda, seconded by Marazas to approve on recommendation of the Athletic Committee the hire of Nathan Parent as Head Girls' Soccer coach for the 2021-2022 season at the Board approved extra-curricular salaries.

N. Parent - Head Girls' Soccer Coach

All in favor on a roll call vote. Motion carried.

MOTION - by Adams, seconded by Wigoda to authorize Superintendent to contract with Mrs. Gail Bedford following her retirement on an as needed basis to properly review specific job duties at \$25 per hour.

G. Bedford as needed

All in favor on a unanimous roll call vote. Motion carried.

MOTION - by Wigoda, seconded by DeMario to authorize Head of Maintenance to enter into an agreement with Kopyy's Propane, Williamstown, PA, for 2021-2022 liquid propane needs at a fixed rate of \$1.289 per gallon. With the agreement, Kopyy's Propane will complete preventative maintenance service and safety check in August at no charge. Note: First change from 2019-2020 \$0.995 per gallon

Kopyy's Propane

On a roll call vote all in favor. Motion carried.

MOTION - by Adams, seconded by Wigoda authorize payment from the General Fund to the Cafeteria Fund for outstanding debts at 06/30/2021 with ratification in the 2021-2022 school year.

General fund transfer to Cafeteria account

On a roll call vote, all in favor. Motion carried.

MOTION - by DeMario, seconded by Wigoda authorize Superintendent to sign IRS Form 8655, Reporting Agent Authorization, with Encompass Employee Management, Inc. Note: This form will allow Encompass to file payroll documents but does not alleviate the responsibility of filing from the District.

ESS authorization

On voice vote, all in favor. Motions carried.

MOTION - by Adams, seconded by Wigoda to acknowledge the Disabled Veteran's Real Property Tax Exemption for Mr. Cyril J. Murphy, 98 Hill Terrace Drive, Pottsville, PA 17901

Disabled Veteran status - C. Murphy

On a voice vote, All in favor. Motion carried.

STAFF REPORTS

Staff reports were included in the packets and Livebinder for review. Solicitor Quinn summarized the items he had worked on this past month and concluded that the report is in the packets.

Staff Reports

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by DeMario to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

Treasurer's Report

MOTION - by Wigoda, seconded by Adams to ratify the payment of bills for June from the General Fund in the amount of \$650,928.49; Cafeteria Account in the amount of \$64,683.91; 21st CCLC - Schuylkill Achieve Account in the amount of 2,521.89; Federal Programs Account in the amount of \$2,000.00; High School Athletics in the amount of \$8,992.48; High School Activities Account in the amount of \$6,632.58 for a total bills payable \$735,759.35.

Pay bills

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Adams to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Committee Reports

Wigoda stated that Spring Sports minutes are forthcoming. DeMario reported the IU and STC buildings are hiring personnel and working on contracts, minutes are forthcoming from the last meeting. Adams to schedule meeting with Mike Hoptak in the near future to discuss technology.

CORRESPONDENCE

Correspondence

None.

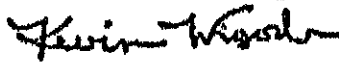
OLD BUSINESS

Old Business

None.

There being no further business to report or discuss, the meeting adjourned on MOTION by Wigoda, seconded by Adams at 7:29 PM.

Respectfully submitted,



Kevin Wigoda, Secretary



Barbara J. Conville, Assistant to the Secretary

