

Members Present	Todd Rizzardi	Members Absent
Albert D. Marazas	Michael Kroznuskie	
Christopher G. Bentz	Kevin Wigoda	
Keith Adams	Angela M. DeMario	
Cynthia Lubinsky		
Michael M. Mirnsben		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, January 27, 2021. The meeting was called to order by President, Todd Rizzardi at 7:00 PM.

On roll call, the following responded: Todd Rizzardi, Angela M. DeMario via Zoom, Albert D. Marazas, Christopher G. Bentz, Kevin Wigoda, Cynthia Lubinsky, and Keith Adams.

Others present: Dr. Carl G. McBreen, Superintendent; Jennifer Laudeman, Business Manager; Nannette Bentz, Elementary Principal, Lucas McMurtrie, Assistant Principal, Mary Ann Wynosky, Special Education Supervisor, Nicholas A. Quinn, District Solicitor and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

The Pledge of Allegiance was recited.

MOTION - by Marazas, seconded by Adams to approve the minutes of the regular meeting of December 2, 2020. Motion carried on a unanimous voice vote.

Approve Meeting Minutes of 12/02/2020

MOTION - by Wigoda, seconded by Adams to approve the Athletic Committee meeting minutes of December 9, 2020. Motion carried on a unanimous voice vote.

Athletic Committee Minutes of 12/09/2020

AGENDA

Dr. McBreen acknowledged the December 2020 and January 2021 Students of the Month, Sarah Hummel and Alex Bohin for December and MaKaila Eric-Karkanica and Aaron Rolansky for January. Due to Covid-19, the students were not present at this meeting.

MOTION - by Bentz, seconded by Lubinsky to acknowledge these students. All others in favor. Motion carried.

Dr. McBreen proceeded to read a Proclamation for School Director Recognition Month for January 2021. All Board members were presented with certificates of appreciation.

MOTION - by Bentz, seconded by Marazas to approve the use of facilities request:
a. 02/09/2021 - 02/10/2021 - Branch/Miners Teener League Baseball sign-ups - Llewellyn School - 5:00 PM - 7:00 PM both nights.

Use of Facilities

All in favor on a voice vote. Motion carried.

MOTION - by Lubinsky, seconded by Wigoda to approve payments for credits earned to:

Payment of credits

- a. Lisa Ferguson - 6 credits @ \$595 = \$3,570
- b. Robyn Fannon - 3 credits @ \$516 = \$1,548
- c. Crystal Hallick - 3 credits @ \$517 = \$1,551
- d. Shane Spotts - 3 credits @ \$516 = \$1,548
- e. Krystal Thompson - 5 credits @ \$516 = \$2,580
- f. Scott Yagielniskie - 3 credits @ \$517 = \$1,551

On a roll call vote, all in favor. Motion carried.

MOTION - by Adams, seconded by Lubinsky to approve and properly execute contract for the Comcast Price Proposal for Ethernet Private Line Service (EPL) at a bandwidth of 100 Mbps as bid through E-rate at a cost of \$850.00 per month for a period of 60 months. Note: This is a fiber connection to HS routed

Ethernet Private Line - Llewellyn to HS

to Llewellyn since there is no direct internet connection at Llewellyn. This is similar to the agreement between MASD and the IU. Mrs. Laudeman reiterated that this service has been in effect for years.

All in favor on a roll call vote. Motion carried.

MOTION - by Marazas, seconded by Adams to record receipt of Notice of Repository Sale and ratify proper Board signatures to proceed without objection by Minersville Area School District for parcel 52-05-0582.000 located at 101 East Street, Minersville in the amount of \$1,249.

Repository Sale

On a roll call vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Bentz to approve request for reimbursement by Sarah Quinn for obtaining the yearly Certificate of Clinical Competence for Speech Language Pathology, January 1, 2021 - December 31, 2021 in the amount of \$253.

Reimburse S. Quinn
Cert. Of Competency

On a roll call vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Bentz to authorize refund in the amount of \$2,444.52 for paid 2020 real estate taxes for parcel 24-2-37(4) owned by Patrick M. Reynolds, 1776 State Road, Branchdale, PA 17923 under the Disabled Veterans Real Property Tax Exemption Certification.

P. Reynolds refund
paid 2020 taxes

On a roll call vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Adams to record in minutes receipt of the following financial reports for the 2019-2020 extra-curricular seasons:

Financial Reports -
Boosters

	Beginning Balance 07/01/2019	Revenue	Expenses	Ending Balance 06/30/2020
a. 5 th Quarter Club	4,661.37	45,008.92	40,538.66	9,131.69
b. Band and Choir Assoc.	13,652.88	12,676.65	9,832.56	16,496.97
c. Boys Basketball Assoc.	6,765.24	9,650.34	9,467.44	6,948.14
d. Boys Soccer Boosters	3,279.32	5,470.80	4,500.61	4,249.51
e. Cross Country & Track Boosters	1,744.80	13,707.96	11,581.50	3,871.26
f. Dugout Club	3,913.09	1,133.15	963.76	4,082.78
g. Girls Basketball Boosters	5,587.67	5,005.00	5,989.19	4,603.48
h. Girls Soccer Boosters	5,237.67	9,271.02	10,874.82	3,633.87
i. Llewellyn Parents Assoc.	12,816.15	17,078.14	16,333.04	13,561.25
j. Minersville Area Parent Assoc.	27,206.25	36,766.50	28,063.07	35,909.68
k. Softball Boosters	5,479.91	5,710.19	2,785.00	8,405.10
l. Volleyball Boosters	3,581.80	1,720.00	2,462.44	4,839.36

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Adams to authorize proper officers to sign 2020-2021 addendum to the transportation contract (attached) effective August 31, 2020 with Earl Reminger, Inc. as follows:

Remingers Bus
contract - Addendum

- a. Regular and Special Education -
 - i. \$3,722 per day
 - ii. \$3,420 per virtual day
- b. Extra-Curricular Rate/Mile - \$3.50 per mile and \$15.00 per layover hour. (No Change.)

All in favor on a roll call vote. Motion carried.

MOTION - by Marazas, seconded by Bentz to approve retro-active to January 1, 2021 a revised travel reimbursement of \$.56 cents.

Travel reimbursement
rate

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Adams to record in minutes 2020 Real Estate Collection Report

Real Estate Tax
Collection - 2020

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Bentz to exonerate the following tax receivers from further tax collection efforts relative to 2020 Schuylkill County Real Estate Duplicate:

Tax Collectors
Exonerated - 2020

- a. Mrs. Gail Bedford, Branch Township
- b. Mrs. Ann Marie Studlack, Cass Township
- c. Mrs. Lisa Michelcavage, Foster Township
- d. Mrs. Julianne Kowalchick, Minersville Borough
- e. Ms. Heather Matukewicz, Reilly Township

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Adams to acknowledge and authorize proper Board signatures on new commencement award account #55002258 on behalf of Minersville Area School District – Laudeman Scholarship Fund.

New Scholarship -
Laudeman Scholarship
Fund

All in favor on a voice vote. Motion carried.

MOTION - by Wigoda, seconded by Adams to ratify the approval of Miss Abby Schoffstall as a volunteer Assistant Girls' Basketball Coach for the 2020-2021 season.

A. Schoffstall - Volunteer
Coach

On a voice vote, all in favor. Motion carried.

MOTION - by Adams, seconded by Marazas to approve the transfer of Mrs. Jill Atkinson, a professional employee, to Special Education Supervisor, effective July 1, 2021 at an annual salary of \$77,500.

J. Atkinson - transfer

On a roll call vote, all in favor. Motion carried.

MOTION - by Bentz, seconded by Adams to accept with regret the resignation of Mrs. Robynn Melochick as part-time Instructional Aide, effective January 19, 2021, for personal reasons. (3 years' service to the District)

R. Melochick
resignation

All in favor on a voice vote. Motion carried.

MOTION - by Wigoda, seconded by Adams to approve the transfer of Ms. Mandy Eckert from Elementary Instructional Aide to Special Education Instructional Aide effective January 11, 2021 with a 30 minute per day increase in work hours. Hourly rate will remain at Board approved amount of \$13.60 per hour.

M. Eckert transfer and
additional time

All in favor on a roll call vote. Motion carried.

MOTION - by Bentz, seconded by Adams to approve a paid leave of absence for Mrs. Lori Snyder, a professional employee, from January 12, 2021 until March 1, 2021 for medical purposes.

L. Snyder medical leave

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by Lubinsky to ratify a request for an extended leave of absence under FMLA for Mrs. Marissa Gee from January 4, 2021 through March 31, 2021.

M. Gee unpaid leave

All in favor on a voice vote. Motion carried.

MOTION - by Wigoda, seconded by Bentz to ratify the hourly salary increase to the following 21st Century, Schuylkill Achieve staff effective January 4, 2021 as per Schuylkill Intermediate Unit #29 suggestion as the PDE Grantee:

21st CCLC staff wages

<u>Staff Member</u>	<u>Hourly Rate</u>
a. Marlena Renninger	\$26.00
b. Jamie Rizzardi	\$26.00
c. Barbara Conville	\$24.40
d. Jean Bubeck	\$24.40
e. Rochelle Jones	\$24.40
f. Meagan Melenchick	\$24.40
g. Pamela Scully	\$24.40
h. Jose Urquiza	\$24.40
i. Danielle Wank	\$24.40
j. Emily Williams	\$24.40

All in favor on a roll call vote. Motion carried.

MOTION - by Lubinsky, seconded by Adams to authorize Superintendent to properly post and hire a part-time general custodian with ratification at an upcoming meeting. Post/Hire PT Custodian

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by Wigoda to approve the Minersville Area Junior-Senior High School Course Selection Guide for the 2021-2022 school year. Course Selection Guide 2021-2022

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by Wigoda to approve the updated job description for Confidential Financial Secretary. Job description - Confidential Financial Secretary

All in favor on a voice vote. Motion carried.

MOTION - by Lubinsky, seconded by Adams to approve Findings of Fact and Conclusions of Law relative to expulsion hearing for student #25185. Expulsion #25185

On a roll call vote, DeMario and Bentz abstained, while Rizzardi, Wigoda, Marazas, Lubinsky and Adams voted in favor. Motion carried.

MOTION - by Adams, seconded by Lubinsky to approve Findings of Fact and Conclusions of Law relative to expulsion hearing for student #22495. Expulsion #22495

On a roll call vote, DeMario and Bentz abstained, while Rizzardi, Wigoda, Marazas, Lubinsky and Adams voted in favor. Motion carried.

MOTION - by Bentz, seconded by Adams to acknowledge the donation by Mr. Neal P. O'Brien in the amount of \$100 to the General Athletic Fund in memory of Mr. Fred Schenk. Athletic Fund donation

All in favor on a voice vote. Motion carried.

MOTION - by Adams, seconded by Lubinsky to record in minutes the donation of the following books to the Llewellyn Early Childhood Center library. Library donations

<u>Title:</u>	<u>Donor:</u>	<u>In Memory of:</u>
School Buses on the Go	Faculty and Staff of Llewellyn 2020	Mary Louise Lisowski
The Little School Bus	Faculty and Staff of Llewellyn 2020	Mary Louise Lisowski
The Pigeon has to go to School	Faculty and Staff of Llewellyn 2020	Mary Louise Lisowski
School Bus	Faculty and Staff of Llewellyn 2020	Mary Louise Lisowski
Tanya Takes the School Bus	Faculty and Staff of Llewellyn 2020	Mary Louise Lisowski
Taking You Places	Faculty and Staff of Llewellyn 2020	Mary Louise Lisowski
How to Babysit a Grandma	Faculty and Staff of Llewellyn 2020	Violet Paul
Custodians	Faculty and Staff of Llewellyn 2020	Violet Paul

Night Job	Faculty and Staff of Llewellyn 2020	Violet Paul
Here Comes Grandma!	Faculty and Staff of Llewellyn 2020	Violet Paul
The Grandma Book	Faculty and Staff of Llewellyn 2020	Violet Paul

All in favor on a voice vote. Motion carried.

MOTION - by Wigoda, seconded by Lubinsky to authorize the disposal of 16 Automated Accounting 2.0 textbooks, copyright 1999 from the High School, as they are antiquated for use with all current Windows applications.

Disposal of textbooks

All in favor on a voice vote. Motion carried..

SUPPLEMENTAL AGENDA

MOTION - by Marazas, seconded by Wigoda to approve the five (5) year contract extension for Superintendent Carl G. McBreen commencing October 12, 2021 through October 12, 2026.

5 yr Contract Extension - Dr. McBreen

On a unanimous roll call vote, all in favor. Motion passed.

MOTION - by Adams, seconded by Wigoda to approve and properly execute the updated Procurement Plan Procedures for the Minersville Area School District for use in the Child Nutrition Programs effective today, January 27, 2021 and will remain in effect until amended.

Procurement Plan Procedures - Child Nutrition Programs

All in favor on a voice vote. Motion carried.

STAFF REPORTS

Staff reports were included in packets and Livebinder for review. Attorney Quinn's report was also included. Dr. McBreen led a discussion regarding trying to bring students back in to the classroom. The Elementary Center would begin 5 day instruction beginning February 1, 2021 while the High School will bring students back to 4 day instruction beginning February 8, 2021.

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Adams to approve the Treasurer's Report as prepared and submitted. On a roll call vote, all voted yes. Motion passed.

Treasurer's Report

MOTION - by Wigoda, seconded by Bentz to ratify the payment of bills for January from the General Fund in the amount of \$1,718,942.13; Cafeteria Account in the amount of \$64,965.08; 21st CCLC - Schuylkill Achieve Account in the amount of \$0.00; Federal Programs Account in the amount of \$53,408.35; High School Athletics in the amount of \$13,822.19; High School Activities Account in the amount of \$1,636.50 for a total bills payable \$1,853,774.26.

Pay bills

All in favor on a roll call vote. Motion carried.

MOTION - by Marazas, seconded by Wigoda to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Marazas cited an upcoming Finance Meeting scheduled for February 1, 2021 at 6:30 PM. Wigoda stated minutes were included in this month packet from the Athletic Meeting. DeMario brought up one item at STC as being the IU #29 is requesting RFP bids for the STC facade. This was mentioned in the past but not

Committee Reports

acted upon by the IU. Dr. McBreen stated that the STC Budget for 2021-2022 is in line and voted in favor of accepting.

CORRESPONDENCE

Correspondence

None.

OLD BUSINESS

Old Business

There being no further business to report or discuss, the meeting adjourned on MOTION by Wigoda, seconded by Lubinsky at 7:45 PM.

Respectfully submitted,

Kevin Wigoda

Kevin Wigoda, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary

