

Members Present Keith Adams

Members Absent

Albert D. Marazas

Michael M. Mistishen

Kevin Wigoda

Jessica M. McGrath

Cynthia Lubinsky

Sarah R. Newton

Michael Kroznuskie

Christopher M. Bowers

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, February 23, 2022. The meeting was called to order by President, Keith Adams at 7:00 PM.

On roll call, the following responded: Keith Adams, Albert D. Marazas, Kevin Wigoda, Cynthia Lubinsky, Michael Kroznuskie, Michael Mistishen, Jessica McGrath, Sarah Newton, and Christopher Bowers.

Others present: Dr. Carl G. McBreen, Superintendent; Jennifer Laudeman, Business Manager; Nannette Bentz, Elementary Principal; Ryan Wagner, Elementary Assistant Principal; Jill Atkinson, Special Education Supervisor; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

MOTION - by Marazas, seconded by Lubinsky to approve the minutes of the regular meeting of January 26, 2022. Motion carried on a unanimous voice vote.

Approve Meeting Minutes of 01/26/2022

MOTION - by Wigoda, seconded by Marazas to approve the Special Meeting minutes of 02/14/2022. Motion carried on a unanimous voice vote.

Approve Special Meeting Minutes - 02/14/2022

MOTION - by Marazas, seconded by Wigoda to approve the Athletic Committee Meeting minutes of 11/30/2021.

Approve Athletic Committee Meeting Minutes - 11/30/2021

Prior to the start of the Agenda, Adams asked if anyone submitted for public participation. Dr. McBreen stated no. Adams asked the public if anyone wished to address the Board, two individuals agreed to speak. First, James Croley, 88 Low Road, Pottsville, PA spoke. Croley said he viewed the agenda prior to attending the meeting and saw that the mask mandate change was on the agenda for a vote. He asked to appeal to those members that voted no prior and asked them to consider yes to end the mask mandate once they hear the data comparisons.

Public comment

Next, Jeff Tobin, 80 N. Miners Road, Branchdale, PA. Tobin also appealed to the board to vote in favor of the mask mandate to end.

AGENDA

Dr. McBreen began the agenda by inviting the February Students of the Month to the floor to be acknowledged. Those students were present, being John Adams and Hailee Levonas. Both were congratulated and free to leave the meeting.

Students of the Month

MOTION - by Lubinsky, seconded by McGrath to acknowledge the donation by Mr. Rich Cramer, Stroudsburg, PA of five yearbooks dating 1919, 1921, 1922, 1923, and 1924, that he acquired from an estate sale near Phoenix, AR. All in favor. Motion carried.

Acknowledgement

MOTION - by Newton, seconded by Bowers to acknowledge the donation by Mr. Edward D. Brady, Princeton, NJ of a 1934 yearbook that he acquired from the passing of his father, John J. Brady, Class of 1935. All in favor on a voice vote. Motion carried.

Acknowledgement

MOTION - by Wigoda, seconded by Lubinsky to acknowledge the donation by Mr. Scott Hunyara of a box of books to the Elementary Center library and a box of medical books to the Science Department. Motion carried on a unanimous voice vote.

Acknowledgement

MOTION - by Lubinsky, seconded by Wigoda to acknowledge the retirement the retirement of Mr. John Wm. Beitel, Nazareth, PA, as Secretary of the Valley Forge Chapter of the Pennsylvania Society -

J. Wm. Beitel retirement

Sons of the American Revolution. Mr. Beitel has been a long time contributor and contact of the High School Guidance Department for citizenship awards presented to graduating seniors for over thirty years. Motion carried on a voice vote.

MOTION - by McGrath, seconded by Kroznuskie to approve payment for credits earned to:

- a. David Gonzalez – 3 credits @ \$516 = \$1,548
- b. Shane Spotts – 3 credits @ \$516 = \$1,548
- c. Jose Urquiza – 3 credits @ \$100 = \$300

Approval of credits earned

All in favor on a roll call vote. Motion carried.

MOTION - by Mistishen, seconded by Wigoda authorize Superintendent to sign the Notice of Adoption of Policies, Procedures and Use of Funds by School District for the Intermediate Unit #29 under the requirements of the IDEA – Part B for the 2021-2022 school year.

IDEA Part B agreement signed with IU

On a voice vote, all in favor. Motion carried.

MOTION - by McGrath, seconded by Lubinsky to authorize Superintendent to sign Memorandum of Understanding and Transportation Plan between the Minersville Area School District and Schuylkill County Children and Youth regarding Transportation Procedures under Every Student Succeeds Act (ESSA) requirement.

MOU/Transportation Plan signed with C&Y

All in favor on a voice vote. Motion carried.

MOTION - by Lubinsky, seconded by Bowers to approve a request for 7<sup>th</sup>/8<sup>th</sup> grade cheerleaders to be added to the extra-curricular/athletic programs for students beginning the 2022-2023 season for home athletics only. No additional costs will be incurred by this District, which includes but is not limited to busing for away games, uniforms, or additional extra-curricular coach/staff.

7th/8th grade cheerleaders added to extra-curricular

All in favor on a voice vote. Motion carried.

MOTION - by Lubinsky, seconded by McGrath to approve on recommendation by the Athletic Director, Mr. Rich Dry, the following additional open positions for the 2021-2022 Softball season at the approved salaries. \*\* If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA's first official practice date.

Softball - Extra curricular

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Ryan Plesnarski	Assistant Coach, Jr. High	\$2,690
Allison Polinsky	Assistant Coach, Jr. High	Volunteer

On roll call vote, all in favor. Motion carried.

MOTION - by Lubinsky, seconded by Bowers to approve on recommendation by the Athletic Director, Mr. Rich Dry, the following additional position for the 2021-2022 Track & Field season at the approved salaries. \*\* If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA's first official practice date.

Track & Field - Extra curricular

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jason Montemuro	Assistant Coach	Volunteer

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Wigoda to record in minutes receipt of single audit by Jones & Company, Pottsville, PA of financial transactions for fiscal 2020-2021. Copy enclosed.

Single Audit

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Lubinsky to approve proper signatures to the Schuylkill Technology Center Secondary Budget resolution for the 2022-2023 fiscal year. Copy enclosed.

2022-2023 STC Budget

On a roll call vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Bowers to authorize the drawdown of new monies available through the General Obligation Bond Series of 2020 issue in the amount of \$100,000 for Jr./Sr. High School auditorium renovations.

2020 Bond drawdown

On the question, Lubinsky asked if we get donations, will the money be reallocated. Mrs. Laudeman said yes, but the estimate for upgrades was in substantial excess of the drawdown amount. Kroznuskie asked if the money was drawn yet and Laudeman responded as no.

On a roll call vote, Kroznuskie voted no, all other in favor. Motion carried.

MOTION - by Marazas, seconded by Bowers to authorize the Superintendent to close out the General Obligation Bond Series of 2020 and file proper documentation with the Gratz Bank and Pennsylvania Department of Education.

Close out 2020 Bond

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Lubinsky to rescind and update starting salary for Ms. Erika Ledezma that was approved in January as a prorated yearly salary \$37,500 on Step B001 to a prorated salary of \$35,700 on Step B001 effective January 3, 2022.

E. Ledezma starting salary correction

All members in agreement on a roll call vote. Motion carried.

MOTION - by Newton, seconded by McGrath to ratify the hire of Mrs. Melinda Harrison as a 200-day Social Worker, subject to assignment, at a prorated salary of \$46,000 beginning February 4, 2022.

M. Harrison hired

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Mistishen to ratify the re-hire of Dianne Kramer as a part-time Instructional Aide, subject to assignment, for up to five (5) hours per day at a salary of \$13.80 per hour effective February 17, 2022. {Assignment - High School}

D. Kramer re-hired

On a roll call vote, all in favor. Motion carried.

MOTION - by Wigoda, seconded by Newton to approve on recommendation of the Head of Maintenance, Mr. Greg Stephen, the hire of Ralph Wehry as full-time maintenance custodian, subject to assignment effective Monday, February 21, 2022 at the probationary 90-day salary of \$13.00 per hour in accordance with the Collective Bargaining Agreement.

R. Wehry hired

On a roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Bowers to approve on recommendation of the Head of Maintenance, Mr. Greg Stephen, the hire of Kaelynn Matz as part-time general custodian, subject to assignment effective Tuesday, March 1, 2022 at the probationary 90-day salary of \$13.00 per hour in accordance with the Collective Bargaining Agreement.

K. Matz hired

On a roll call vote, all in favor. Motion carried.

MOTION - by Mistishen, seconded by McGrath to approve the leave of absence for the purpose of maternity leave under FMLA for Mrs. Robyn Chadwick which will begin on or about April 14, 2022 with the intent to return for the 2022-2023 school year. Mrs. Chadwick intends to use combined sick and unpaid leave during this absence.

R. Chadwick maternity leave

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Wigoda to authorize Superintendent to hire a part-time Administration Secretary with ratification at the March meeting.

PT Administration Secretary

On the question, Mistishen asked if this is a new position or replacement. Mrs. Laudeman responded with background information regarding the requirements of a hire with a contracted company of this district and this position was full-time going to part-time.

All in favor on a voice vote. Motion carried.

MOTION - by Bowers, seconded by McGrath to progress to, after final review of current trends and data on Friday, February 25, 2022, to mask optional effective February 28, 2022.

Mask optional

All in favor on a roll call vote. Motion carried.

MOTION - by Marazas, seconded by Newton to approve the Findings of Fact and Conclusions of Law relative to expulsion hearing on February 16, 2022 for student #229475.

Expulsion #229475

Only those members present at the hearing can vote; on roll call, McGrath, Newton, Marazas, Mistishen and Adams voted in favor. Motion carried.

MOTION - by McGrath, seconded by Bowers to approve as "Second Reading" and adoption of the following District policy as enclosed:

Policy - Second reading

- a. 221. Dress & Grooming

On a voice vote, all members in favor. Motion carried.

MOTION - by Wigoda, seconded by Mistishen to approve as "First Reading" of the following updated District policies as enclosed:

Policy - First reading

- a. 626 - Federal Fiscal Compliance
- b. 626 - Attachment Procurement - Federal Programs
- c. 626 - Attachment Allowability of Costs - Federal Programs

On a voice vote, all in favor. Motion carried.

MOTION - by Newton, seconded by McGrath to approve the change to Organic Chemistry in Minersville Area Junior-Senior High School Course Selection Guide for the 2022-2023 school year.

2022-2023 Course Selection Guide change

All in favor on a voice vote. Motion carried.

MOTION - by Lubinsky, seconded by Mistishen to approve the 2021-2022 school calendar changes as per enclosed.

2021-2022 Calendar updated

All in favor on a voice vote. Motion carried.

MOTION - by Lubinsky, seconded by Newton to approve the 2022-2023 school calendar as per enclosed.

2022-2023 Calendar approved

On a voice vote, all in favor. Motion carried.

MOTION - by McGrath, seconded by Newton to authorize the disposal of two ironing boards and a demo table from the High School Home Economics room, all are obsolete and /or broken.

Obsolete items

All in favor on a voice vote, motion carried.

MOTION - by Mistishen, seconded by Kroznuskie to acknowledge the Disabled Veteran's Real Property Tax Exemption for Mr. James H. Melenchick, 1075 Bunting Street, Llewellyn, PA 17944.

Tax Exemption

On a voice vote, all in favor. Motion carried.

STAFF REPORTS

Staff reports were read and included on the Livebinder and in packets.

Staff Reports

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Wigoda to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

Treasurer's Report

MOTION - by Kroznuskie, seconded by Mistishen to ratify the payment of bills for February from the General Fund in the amount of \$1,346,838.52; Cafeteria Account in the amount of \$127,049.49; 21st CCLC - Schuylkill Achieve Account in the amount of \$1,050.00; Federal Programs Account in the amount of \$1,710.39; High School Athletics in the amount of \$11,415.72; High School Activities Account in the amount of \$3,053.59 for a total bills payable \$1,491,117.71.

Pay bills

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Wigoda to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Lubinsky said that Activities/Athletics would be having a committee meeting mid to end of March. No other committee chairs had anything to report.

Committee Reports

CORRESPONDENCE

None.

Correspondence

OLD BUSINESS

None.

Old Business

NEW BUSINESS

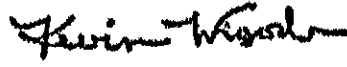
Bowers brought up Intramural athletics for students. Dr. McBreen said that should first be discussed in a committee meeting. Lubinsky said she already has it as a discussion item for the upcoming meeting, ending the discussion.

New Business

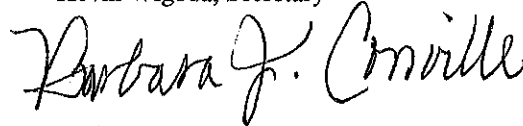
Dr. McBreen mention he wanted to go in to Executive Session to discuss personnel and negotiations with no further action being taken following adjournment of the meeting.

There being no further business to report or discuss, the meeting adjourned on MOTION by Newton seconded by McGrath at 7:40 PM.

Respectfully submitted,



Kevin Wigoda, Secretary



Barbara J. Conville, Assistant to the Secretary

