

Members Present	Todd Rizzardi	Members Absent
Albert D. Marazas	Michael Kroznuskie	Keith Adams
Christopher G. Bentz	Michael M. Misitsben	
Cynthia Lubinsky		
Kevin Wigoda		
Angela M. DeMario		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, April 28, 2021. The meeting was called to order by President, Todd Rizzardi at 7:00 PM.

On roll call, the following responded: Todd Rizzardi, Albert D. Marazas, Christopher G. Bentz, Kevin Wigoda, Michael Kroznuskie, Angela DeMario and Dr. Cynthia Lubinsky.

Others present: Dr. Carl G. McBreen, Superintendent; Stephen Bressi, High School Principal; Nannette Bentz, Elementary Principal; Lucas McMurtrie, Assistant Principal; Mary Ann Wynosky, Special Education Supervisor; Jill Atkinson; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

The Pledge of Allegiance was recited.

MOTION - by Marazas, seconded by Wigoda to approve the minutes of the regular meeting of March 24, 2021. Motion carried on a unanimous voice vote.

Approve Meeting Minutes of 03/24/2021

MOTION - by Wigoda, seconded by Marazas to approve the Athletic Committee Meeting minutes of April 5, 2021. Motion carried on a unanimous voice vote.

Athletic Committee Meeting 04/05/2021

MOTION - by Wigoda, seconded by Lubinsky to approve the Committee of the Whole Meeting minutes of April 7, 2021. Motion carried on a unanimous voice vote.

Committee of the Whole meeting 04/07/2021

AGENDA

Dr. McBreen began by turning the meeting over to Mr. Bressi to acknowledge the Students of the Month. Mr. Bressi acknowledged two students on this evening. Jesse Boltz for his accomplishments in the Auto Tech shop as named Student of the Semester for A half at the Vocational Technical School. Alyssa Hammer and James Chicora were announced as the April 2021 Students of the Month. James was recognized for his many accomplishments and Mr. Bressi read James' biography. Congratulations were extended by members of the Board and Administration. He concluded by stating that several of the Students of the Month have not been present at board meetings due to sports and work commitments, but he would try for an upcoming meeting to bring in those who were missed.

Students of the Month

Dr. McBreen proceeded with the Agenda,

MOTION - by Marazas, seconded by Lubinsky to approve the use of facilities request:

Use of Facilities

- a. 06/07/2021 – 07/31/2021 – Miners Track Project – Availability of track will be coordinated with the Athletic Director for use for an instructional youth club.
- b. 04/29/2021 – Foster Township Supervisors – High School cafeteria for a public meeting concerning high speed broadband internet services for residents and businesses.

All in favor on a voice vote. Motion carried.

MOTION - by DeMario, seconded by Marazas to approve payment for credits earned to:

Credits earned

- a. Pamela Scully – 3 credits @ \$543 = \$1,629

On roll call vote, all in favor. Motion carried.

MOTION - by Lubinsky, seconded by Bentz to authorize Superintendent to sign addendum with Lehigh Valley Health Network Sports Contract to perform student physicals at a cost of \$9.00 per student beginning March 24, 2021 for the remainder of the ten (10) year contract period. (see attached) Note: School Physician is unable to perform due to staffing.

LVHN Addendum

All in favor on a roll call vote. Motion carried.

MOTION - by DeMario, seconded by Wigoda to authorize Superintendent to sign addendum with ESS Northeast, LLC professional substitute contact (see attached) to allow for administrative secretary substitutes.

BSS Addendum -
Admin. Secretary

On a voice vote, all in favor. Motion carried.

MOTION - by Bentz, seconded by Lubinsky to approve authorize proper signatures to the Berkheimer resolution to appoint liaisons of the Minersville Area School District, Business Manager and Financial Secretary, to conduct confidential business.

Berkheimer
confidentiality
resolution

On a voice vote all members in favor. Motion carried.

MOTION - by DeMario, seconded by Lubinsky to authorize Superintendent to sign account service contract with EDU Healthcare to contract Ms. Michelle Koals to provide School Psychological Services for 2021-2022 School Year services, at a rate of \$75 per hour.

EDUHealthcare - M.
Koals - 2021-2022

On a roll call vote all members in favor. Motion carried.

MOTION - by DeMario, seconded by Wigoda to authorize proper signatures on revised Title IIA – Nonpublic Programs and Services Letter of Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29 for the 2020-2021 school year in the amount of \$3,100.

Title IIA revised 2020-
2021

All members in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Bentz to record in minutes grant monies received from Schuylkill Area Community Foundation on behalf of Martha M. and Michael J. Herbert, M.D. Charitable Trust in the amount of \$11,686.19 for 2021. Monies are to be used for Science and Math education.

Herbert Charitable Trust
acknowledged

On a voice vote, all members in favor. Motion carried.

MOTION - by DeMario, seconded by Wigoda to approve the duplicate payment refund request by Ms. Ann Marie Studlack, Cass Township Tax Collector, in the amount of \$10.00 for 2021 per capita taxes to Mr. Edward Sterner 30 S. Maple Avenue, Pottsville, PA 17901.

Duplicate payment -
refund E. Sterner

On a voice vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Wigoda to accept the final Per Capita and Occupation Tax reports from the following tax receivers and exonerate them from further collection for 2020 taxes:

2020 Tax exoneration of
tax receivers

- a. Mrs. Gail Bedford, Branch Township
- b. Mrs. Ann Marie Studlack, Cass Township
- c. Mrs. Lisa Michelcavage, Foster Township
- d. Mrs. Julianne Kowalchick, Minersville Borough
- e. Ms. Heather Matukewicz, Reilly Township

On voice vote, all in favor. Motion carried.

MOTION - by Bentz, seconded by Lubinsky to authorize release to Berkheimer the 2020 list of delinquent taxpayers (Per Capita and Occupation) as listed by tax receivers.

2020 Delinquent taxpayers released to Berkheimer

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Wigoda to authorize Superintendent to sign Food Service Management Company renewal contract effective July 1, 2021 with Nutrition, Inc. Irwin, PA.

Food Service Contract renewed 2021

All in favor on a voice vote. Motion carried.

MOTION - by DeMario, seconded by Lubinsky to record in minutes sealed contracted payroll service bids received from:

Payroll bids

- a. Encompass Employee Management

All in favor on a voice vote. Motion carried.

MOTION - by Lubinsky, seconded by Wigoda to authorize Superintendent to sign Payroll Contract (see attached) with Encompass Employee Management, Schuylkill Haven, PA, for payroll service effective July 1, 2021 as follows:

Payroll contract - Encompass

- a. Bi-weekly payroll, monthly, quarterly, and annual items in the amount of \$10 per employee per month. (Estimated cost less than \$35,000)
- b. W-2 preparation in the amount of \$2 per form. (Estimated cost \$600)
- c. Three time clocks, includes a three year warranty, \$595 per clock.
- d. Time clock FOBs, \$2.25 per FOB. (Will test MASDs before we purchase)

Note: MASD reserves the right to terminate this agreement for any reason at any time. The Business Manager has reservations in relation to specific items but mainly PSERS, the accrual process, and general ledger posting.

On a roll call vote, Kroznuskie voted no, all others in favor. Motion carried.

MOTION - by DeMario, seconded by Wigoda to authorize Superintendent to sign confidentiality clause with Encompass Employee Management (see attached).

Encompass Confidentiality Clause

All in favor on a voice vote. Motion carried.

MOTION - by Bentz, seconded by Wigoda to authorize Head of Maintenance and Technology Coordinator to upgrade various entry doors through COSTAR contractors for better air quality and safety to our faculty and staff through the ESSERS II grant, which Dr. McBreen verified. The doors are as follows:

Upgrade building doors

- a. Jr./Sr. High School – Main entry \$120,000 Lezzer Commercial Door
- b. Jr./Sr. High School – Office entry
- c. Elementary Center – Both side doors and rear
- d. Early Childhood Center – Main entry

All in favor on a roll call vote. Motion carried.

MOTION - by Marazas, seconded by Bentz to authorize Solicitor Quinn to file Real Estate assessment appeals for designated properties sold from July 1, 2020 through June 30, 2021 with assessed value below sales price.

Real Estate Assessment appeals approved

On a voice vote, all in favor. Motion carried.

MOTION - by DeMario, seconded by Wigoda to approve on recommendation by Mary Ann Wynosky and Mrs. Jill Atkinson the following dates and staff positions for Extended School Year (ESY) for the summer of 2021:

2020-2021 ESY

- a. Dates: June 29, 2021 to August 5, 2021
- b. Days: Tuesday, Wednesday and Thursday
- c. Hours of Instruction:
 - Teachers/Speech/LPN: 8:00 AM to 1:00 PM
 - Social Work/OT: 8:30 AM to 12:30 PM
 - Aides: 8:15 AM to 12:45 PM
 - Students: 8:30 AM to 12:30 PM
- d. Locations:
 - Minersville Area Junior-Senior High School
 - Minersville Area Elementary Center
- e. Staff:
 - Teachers: Wages: \$25/hour
 - Miss Rochelle Jones – EC Autistic/Leaning Support/Life Skills
 - Miss Emily Williams – EC Learning Support
 - Miss Megan Siminitus – HS Life Skills
 - Mrs. Kelsey Schleicher – HS Life Skills – Grades 7 – 12
 - Mrs. Pamela Scully – EC Autistic Support
 - Mrs. Crystal Hallick – Substitute Teacher, if needed
 - Mrs. Jill Freeman – Substitute Teacher, if needed
 - Mrs. Sarah Quinn – Speech EC & HS (virtual)
 - Instructional Aides: Wages: \$13.60/hour
 - Mrs. Tina Aungst – HS
 - Mrs. Susan Castle – HS
 - Mrs. Karen Chatcho – EC
 - Ms. Mandy Eckert – EC
 - Mrs. Catherine Milbrandt - EC
 - Nurses: Wages: \$20.00/hour
 - Mrs. Marybeth Haney – EC nurse
 - Miss Kimberly Cooper – HS nurse

Note: Occupational Therapist and Social Worker are on a 200-day calendar which includes ESY program dates.

On roll call vote, all in favor. Motion carried.

MOTION - by Bentz, seconded by Wigoda to approve the salary step placement of Mr. Scott Yagielniskie to B004 +15 retroactive to January 1, 2021 at a salary of \$40,200.

S. Yagielniskie step increase

On a roll call vote all in favor. Motion carried.

MOTION - by DeMario, seconded by Lubinsky to ratify the transfer of Ms. Shannon Baker from part-time instructional aide to part-time Psychologist Secretary effective April 6, 2021 at a rate of \$13.75 per hour for five (5) hours per day.

S. Baker transfer

All in favor on a voice vote. Motion carried.

MOTION - by Bentz, seconded by Lubinsky to approve the hire of Miss Chelsea Chatcho as a substitute instructional aide for the remainder of the 2020-2021 school year at the Board approved rate of \$11.58 per hour on an as needed basis.

C. Chatcho hired as Substitute Aide

All in favor on a roll call vote. Motion carried.

MOTION - by Wigoda, seconded by DeMario to approve as "First Reading" updated draft copy to the following District policy as enclosed:

- a. 217 – Graduation Requirements

All in favor on a voice vote. Motion carried.

MOTION - by Wigoda, seconded by Marazas to approve Findings of Fact and Conclusions of Law relative to expulsion hearing for student #26380.

Only those in attendance at the hearing voted, on roll call, DeMario and Lubinsky abstained, Bentz, Marazas, Wigoda, Kroznuskie, and Rizzardi vote in favor. Motion carried.

MOTION - by Marazas, seconded by Wigoda to authorize Board president to sign updated Minersville Area School District Health and Safety Plan as developed by the Pandemic Team and approved by the Minersville Area School Board.

On roll call, all in favor. Motion carried.

SUPPLEMENTAL AGENDA

MOTION - by Lubinsky, seconded by Wigoda to authorize Head of Maintenance to replace boiler assembly, elements and rewire of the café steamer/boiler at a cost not to exceed \$10,000.

On a roll call vote, all in favor. Motion carried.

MOTION - by Bentz, seconded by Wigoda to authorize the transfer of Mr. Joseph Carvajal from full-time second shift High School Maintenance Custodian to full-time first shift Elementary Maintenance Custodian effective June 7, 2021 under the Teamster 459 Union agreement. Note: Replacement of Mr. Paul upon retirement.

On a voice vote, all in favor. Motion carried.

MOTION - by DeMario, seconded by Wigoda to approve on the recommendation of Mrs. Jill Atkinson that Ms. Carol Post be approved as an instructional aide for the Extended School Year program (ESY) at Schuylkill Haven Area School District for a placed student June 22, 2021 through July 29, 2021 – Tuesday through Thursday, 8:00 AM – 11:00 AM at a rate of \$13.60 per hour.

On roll call vote, all in favor. Motions carried.

MOTION - by Lubinsky, seconded by Marazas to approve additional payment for credits earned to:
a. Danielle Wank – 6 credits @ \$517 = \$3,102

All in favor on a roll call vote. Motion carried.

MOTION - by Bentz, seconded by Wigoda to authorize Superintendent to sign contract for Life and AD&D rates, 0.114 and .014 respectively, with CM Regent for eligible members effective July 1, 2021 through June 30, 2022. Note: There has been no change in the plan rates since 2016.

All in favor on a voice vote. Motion carried.

MOTION - by DeMario, seconded by Bentz to authorize Superintendent signature to the agreement with New Story, Wyomissing, PA for the 2020-2021 extended school year at a daily rate of \$380 per day June

First Reading - Policy 217

Find of Fact & Conclusion of Law #26380

Updated Health & Safety Plan

Replace café boiler assembly

J. Carvajal transfer to first shift

C. Post - ESY

Add'l credits earned

Life & AD&D contract

New Story ESY

21, 2021 through July 29, 2021. Transportation by Earl Renninger, Inc. at a daily cost to be determined. Note: Daily rate in 2020-2021 daily transportation cost of \$209

All in favor on a roll call vote. Motion carried.

STAFF REPORTS

Staff reports were included in the packets and Livebinder for review. Solicitor Quinn summarized the items he had worked on this past month and concluded that the report is in the packets.

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by DeMario to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

MOTION - by DeMario, seconded by Lubinsky to ratify the payment of bills for April from the General Fund in the amount of \$2,109,365.62; Cafeteria Account in the amount of \$103,825.28; 21st CCLC - Schuylkill Achieve Account in the amount of \$0.00; Federal Programs Account in the amount of \$2,057.93; High School Athletics in the amount of \$13,706.26; High School Activities Account in the amount of \$3,244.86 for a total bills payable \$2,232,199.95.

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Wigoda to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

COMMITTEE REPORTS

Marazas stated a Finance Committee scheduled for May 3rd at 7 PM. Wigoda reported that April 5th minutes were in the packets this month. Bentz plans to have a Buildings & Grounds meeting for the upcoming summer months for planning. Lubinsky stated she would like to plan a meeting for June. DeMario reported everyone received minutes from the last meeting and she would entertain any questions.

CORRESPONDENCE

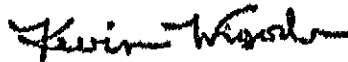
None.

OLD BUSINESS

None.

There being no further business to report or discuss, the meeting adjourned on MOTION by Lubinsky, seconded by Kroznuskie at 7:26 PM.

Respectfully submitted,



Kevin Wigoda, Secretary



Barbara J. Conville, Assistant to the Secretary

Staff Reports

Treasurer's Report

Pay bills

Statement of Taxes

Committee Reports

Correspondence

Old Business