

AGENDA
MINERSVILLE AREA SCHOOL DISTRICT
Regular Monthly Meeting
June 23, 2022

I. RECOGNITION

1. Acknowledge letter received from the St. Nicholas Ukrainian Catholic Church's Pastor, Rev. Mark Fesniak, on behalf of the Archeparchy of Philadelphia expressing sincere appreciation for students, faculty and staff of this District for the generous donations in support of their humanitarian relief efforts for the people of Ukraine.

II. INVESTMENTS

III. USE OF FACILITIES

2. Approve the following "Use of Facility" requests approved by the Superintendent under standing policy:
 - a. 06/25/2022 – District event hosting Schuylkill County Mental Health and Developmental activities and documentary titled "My Ascension", which follows the story of Emma Benoit who was left paralyzed following a suicide attempt at age 16, in the High School Auditorium from 11:00 AM – 3:00 PM.

IV. CREDIT REIMBURSEMENTS

3. Approve payment for credits earned to:
 - a. Jessica Brown – 3 credits @ \$450 = \$1,350
 - b. Danielle Wank – 3 credits @ \$538 = \$1,614

V. CONTRACTS

4. Motion to approve, properly sign, and forward to the Pennsylvania Department of Education for approval the Additional Targeted Support and Improvement (A-TSI) Title I School Plan for the Specific Population at the Minersville Elementary Center for the 2022-2023 school year.
5. Approve and authorize proper signatures to the Special Education Plan for submission to the Pennsylvania Department of Education effective July 1, 2021 through June 30, 2024.
6. Authorize Board Secretary to sign agreement to participate in the Child Nutrition Program between the Minersville Area School District and the Schuylkill Intermediate Unit #29 and Schuylkill County AVTS for the 2022-2023 school year.
7. Approve Superintendent signature to the agreement with New Story, Wyomissing, PA for a placed student for Extended School Year services June 20, 2022 through July 28, 2022 at a daily rate of \$385 per day and transportation by Earl Renninger, Inc. at a daily cost of \$218.
8. Authorize Superintendent to sign agreements between the Minersville Area School District and Child and Family Services, Inc., Pottsville, PA to participate in the Student Assistance Program (S.A.P.) and Elementary Student Assistance program (E.S.A.P.) for the 2022-2023 school year.
9. Authorize Superintendent signature on intent to participate in the 2022-2023 Title III Language Instruction for English Learners and Immigrant Students (LIEP) Service Agreement between the Schuylkill Intermediate Unit 29 and Minersville Area School District.
10. Authorize the Superintendent to sign automatic renewal with Laudeman Pest Control, Minersville, PA for District Cafeteria areas from 07/01/2022 to 06/30/2023 at the advance payment discounted rate of \$1,995. Note: 1st of 4 allowable auto-renewal of contract and 1st rate increase since 2017-2018.
11. Authorize proper signatures to the LIEP service Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29 for the 2022-2023 school year payable in two equal installments of \$3,556, October 1, 2022 and February 3, 2023.

VI. EXTRA CURRICULAR

12. Approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Football coaching positions for the 2022-2023 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA's first official practice date.

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Noah Charowsky	Assistant	Volunteer

13. Approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Cheerleading coaching positions for the 2022-2023 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA's first official practice date.

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jennifer Andruchek	Cheer Advisor	\$2,730
Victoria Roke	Assistant Cheer Advisor	\$1,365
Cassidy Barton	Assistant	Volunteer
Shannon Blood	Assistant	Volunteer

VII. FINANCIAL

14. Approve on recommendation of the Finance Committee the 2022-2023 General Fund Budget.

Revenue:	\$23,349,234
Expenditures	\$23,425,664
Note: Fund Balance will accommodate the \$76,430.	

15. Approve on recommendation of the Athletic Committee the 2022-2023 Athletic Account Budget in the amount of \$185,270. Note: 2021-2022 budget \$178,670.

16. Authorize subsidy payments totaling \$144,620 from the General Fund to the Athletic Account as follows: \$36,155 – July, September, November, and January.

17. Motion to approve surety bonds for Board Officers with Morgan Halcovage Insurance Company in the amount of \$100 each:

Secretary	\$20,000
Treasurer	\$20,000

18. Record in minutes Certified Tuition Rate Calculation from PDE as follows:

	<u>2021-2022</u>	<u>2022-2023</u>
Elementary	\$11,223.91	\$11,317.86
Secondary	\$12,117.79	\$11,028.04

19. Approve the following Athletic Wages per event recommended by Athletic Director for 2022-2023 as follows:

	<u>2022-2023</u>
a. Ticket Sellers	\$25
b. Ticket Collectors	\$20
c. Scoreboard Operator	\$25
d. Parking Lot Attendant	\$20
e. Football Chain Marker	\$20
f. Video/Statistician	\$25
g. Announcer	\$20
h. Cross/Track Event Worker	\$20
i. Basketball Bookkeeper	\$35
j. Security	\$45

Note: No change from 2019-2020

20. Approve Athletic Season Passes recommended by Athletic Director for 2022-2023 as follows:

i. Adults`	\$ 70.00
ii. Students	\$ 35.00
iii. Family {4}	\$ 160.00
Note: No change from 2019-2020	

21. Authorize transfer in 2022-2023 school year from the General Fund in the amount of \$101,000 to the Capital Reserve Fund. Note: this transfer covers the two energy audits that will be paid in full by 12/31/2022.

22. Approve listed cafeteria prices effective with the start of the 2021-2022 school term:

	<u>2022-2023</u>	<u>2021-2022</u>
Breakfast	\$ 1.40	\$ 1.30
Lunch – Elementary	\$ 2.50	\$ 2.40
Lunch – Secondary	\$ 2.65	\$ 2.55
Adult –Lunch	\$ 4.10	\$ 4.00
Adult – Breakfast	\$ 2.10	\$ 2.00

Cont. Milk	\$.60	\$.55
Ala Carte Items	See attached list	

23. Authorize Superintendent to renew the cyber insurance with Travelers as per recommendation from Broker of Record, Seltzer Insurance Co., Orwigsburg, PA in the amount of \$14,623 effective 7/1/2022. Note: current policy \$11,666, increase of 2.5% due to the current trends. Also note, received competitive bid from Cowbell Cyber, \$15,888.
24. Authorize Head of Maintenance to enter into an agreement with Kopyy's Propane, Williamstown, PA, for 2022-2023 liquid propane needs at a fixed rate of \$1.789 per gallon. With the agreement, Kopyy's Propane will complete preventative maintenance service and safety check in August at no charge. Note: 2020-2021 \$1.289 per gallon. Also note, competitive prices received from Suburban \$2.13 and Quality Discount Fuels quote was not received at this time.
25. Authorize payment from the General Fund to the Cafeteria Fund for outstanding debts at 06/30/2022.
26. Approve revised IRS travel reimbursement of 62.5 cents effective July 1, 2022. Note: January 1, 2022 rate is 58.5 cents.

VII. LEGAL

VIII. PERSONNEL

27. Record in minutes notice by Superintendent to the Board of Education that the following temporary professional employees, whose work has been certified as satisfactory during the third year of employment, has become a tenured professional employee and is to be officially notified of this status:
 - a. Tami Bensinger
 - b. Johnna Cappel
 - c. Robyn Chadwick
 - d. Amanda Roach
28. Accept the resignation of Krystal Thompson, School Psychologist, effective August 6, 2022 for the purpose of new employment. {5.5 years of service to the District with one year as certified school psychologist }
29. Authorize Superintendent to rescind the resignation date of Mrs. Heidi Hashin, full-time Guidance Secretary, from June 16, 2022 to August 16, 2022 to properly hire and train new Guidance Secretary.
30. Ratify the hire of Mrs. Jennifer Hall as a temporary professional employee, subject to assignment, on Step B001 at a salary of \$40,000 beginning the 2022-2023 school year. {Assignment – Elementary Center, Special Education }
31. Approve the salary step placement for Mr. David Gonzalez to step M001+15 at a salary of \$40,500 effective 2022-2023 school year.
32. Authorize the job title change for Cara Sanfilippo from Social Worker to Licensed Professional Counselor as stated on her current Pennsylvania license. Licensure requirements changed through the state which currently Ms. Sanfilippo is ineligible to meet those requirements.
33. Authorize the title change for Jill Atkinson from Special Education Supervisor to Special Education Director. PDE does not distinguish any difference in job duties or Pennsylvania certification.
34. Approve additional summer hours for Special Education Teachers to perform various duties related to Individualized Educational Plans (IEP) at a rate of \$30 per hour under the supervision of the Special Education Director and Superintendent.
35. Approve the hire of Mr. Michael Maley as High School Principal at a yearly salary of \$92,000 beginning July 1, 2022.
36. Approve the title change of Mr. Joel Motuk from Dean of Students to Assistant to the Principal effective July 1, 2022.

37. Ratify on recommendation of Dr. McBreen to contract up to ten (10) days for new student registration and medical records review at current per diem rate for Mrs. Kelly Valentine, District Registered Nurse, during the summer break.
38. Approve the hire of Mrs. Marissa McGovern as part-time Cafeteria/PM Transportation Secretary beginning June 26, 2022 for up to five and a half hours per day at \$14.00 per hour.

IX. POLICY

39. Approve second reading and adoption of revisions to the following Board Policies:
 - a. 626 Attachment - Federal Programs – Procurement
40. Approve Findings of Fact and Conclusions of Law relative to expulsion hearing on May 23, 2022 for student #27993. (Vote: All members except Kroznuskie and Newton)

X. SCHOOL CALENDAR

41. Approve the following Act 80 dates for the Minersville Area School District for the 2022-2023 school year:
 - a. September 28, 2022
 - b. November 2, 2022
 - c. March 1, 2023
 - d. June 1, 2023

XI. MISCELLANEOUS

42. Approve the disposal of the following items as they are obsolete or irreparable:
 - a. Frigidaire refrigerator from the High School faculty room
 - b. RCA DVD player #00320
 - c. Trainer's table in the Girls' Basketball team room.
43. Acknowledge the Disabled Veteran's Real Property Tax Exemption for Mrs. Ann Marie Zavatsky, 15 Wood Street, Tremont, PA 17981.