

AGENDA  
MINERSVILLE AREA SCHOOL DISTRICT  
Regular Monthly Meeting  
January 26, 2022

I. RECOGNITION

1. Recognize Students of the Month:
  - a. January – Devin Hubler and Luke Tobin
2. Board Director Recognition - presented by PSBA Representative Davelyn Smeltzer
3. Recognize Mrs. Julianne Kowalchick, Minersville Borough Tax Collector, for her retirement as of December 31, 2021 with 34 years of outstanding service!
4. Acknowledge the donation by the GFWC Minersville Women’s Club in the amount of \$50 received December 13, 2021 to benefit student HOBY registrations.
5. Acknowledge the United Way for their generous \$1,000 donation of ten (10) \$100 gift cards, hygiene and self-care products for the “Nurse’s Pantry”, “See to Succeed” program in collaboration with Eyeland to assist Minersville students to obtain eyeglasses and also provided Christmas presents to two (2) needy families.
6. Acknowledge donations to benefit the Aeviedum Club:
  - a. Lehigh Valley Health Network \$1,000
  - b. St. Luke’s University Health Network \$ 500
7. Record in minutes the donation of the following books to the Elementary and Llewellyn Early Childhood Center libraries:

<u>Title:</u>	<u>Donor:</u>
Now and Then	Mrs. Megan Wallace
Amazing Acrobats	Mrs. Megan Wallace
My (Almost) Perfect Puppy	Mrs. Megan Wallace
Big Picture of Dinosaurs	Mrs. Megan Wallace
Ludwig the Space Dog	Mrs. Megan Wallace
Look Inside the Jungle	Mrs. Megan Wallace
Lifesize Dinosaurs	Mrs. Megan Wallace
My New Best Friend	Mrs. Megan Wallace
The Everyday Journeys of Ordinary Things	Mrs. Megan Wallace
The History of Science in 100 Pictures	Mrs. Megan Wallace
American Legends Alphabet	Mrs. Susan Paul
Baseball Legends Alphabet	Mrs. Susan Paul
Left-Handed legends Alphabet	Mrs. Susan Paul
Yes Day	Mrs. Susan Paul
Dear Teacher; A Celebration of People Who Inspire Us	Mrs. Susan Paul

II. INVESTMENTS

III. USE OF FACILITIES

8. Approve the following “Use of Facility” requests approved by the Superintendent under standing policy:
  - a. December 2021 – April 2022 - Men’s’ Adult Basketball Recreation –Llewellyn gymnasium– Monday through Friday evenings, when available, from 4:45 PM – 6:45 PM.
  - b. 12/11/2021 – Girls’ Softball Boosters – Poinsettia pick-up in High School Cafeteria – 8:30 AM – 10:45 AM.
  - c. 12/17/2021 – Boys’ Basketball Boosters – Cookie Fundraiser pick-up in High School Cafeteria – 5:00 PM – 8:30 PM.
  - d. 12/18/2021 – 12/19/2021 – Drama Club – High School Auditorium for Fall/Winter Play “Back to the 80’s” – 12/17/2021 6:00 PM - 10:00 PM; 12/18/2021 1:00 PM – 6:00 PM.
  - e. 01/23/2022 – 04/03/2022 – Minersville Little League Association – Elementary Center gymnasium – Conditioning and batting cage - 4:00 PM – 7:00 PM Sunday evenings or whenever available.
  - f. 01/31/2022 – Fifth Quarter Club meeting – High School Cafeteria – 6:00 PM – 8:00 PM.
  - g. 02/08/2022 – 02/09/2022 – Branch/Miners Teener League Baseball sign-ups – Llewellyn School – 5:00 PM – 7:00 PM both nights.
  - h. 02/24/2022 – 02/27/2022 - Minersville Area Youth Basketball 3rd/4th grade tournament – High School Gymnasium – varies according to schedule; 4:30 PM – 9:00 PM during the week; 7:30 AM – 9:00 PM Saturday; 10:30 AM – 7:00 PM Sunday.

- i. 03/03/2022 – 03/06/2022 - Minersville Area Youth Basketball 5th/6th grade tournament – High School Gymnasium – varies according to schedule; 4:30 PM – 9:00 PM during the week; 7:30 AM – 9:00 PM Saturday; 10:30 AM – 7:00 PM Sunday.
- j. 03/12/2022 - 03/13/2022 – Minersville Little League Association – Elementary Gymnasium from 9:00 AM – 3:00 PM on 03/12/2022 and from 12:00 PM – 3:00 PM on 03/13/2022 for Little League try-outs in the event of inclement weather only and use the practice fields during the spring and summer months for Little League practice.
- k. 03/31/2022 – 04/02/2022 - Drama Club – High School Auditorium for Spring Musical “Chicago: Teen Edition” – 6:00 PM – 10:30 PM.

IV. CREDIT REIMBURSEMENTS

- 9. Approve payment for credits earned to:
  - a. Robyn Chadwick – 3 credits @ \$516 = \$1,548
  - b. Lisa Ferguson – 5 credits @ \$650 = \$3,250
  - c. David Gonzalez – 3 credits @ \$516 = \$1,548
  - d. Jessica Jansson – 3 credits @ \$777 = \$2,331
  - e. Alyssa McDonald – 3 credits @ \$516 = \$1,548
  - f. Danielle Wank – 3 credits @ \$522 = \$1,566
  - g. Danielle Wank – 3 credits @ \$328 = \$984
  - h. Scott Yagielniskie – 3 credits @ \$522 = \$1,566

V. CONTRACTS

VI. FINANCIAL

10. Motion to record receipt of Notice of Repository Sale and ratify proper Board signatures to proceed without objection by Minersville Area School District for parcel 05-05-0069.001 located at 12 Spruce Lane, Cass Township, Pottsville in the amount of \$1,249.

11. Motion to record receipt of Private Sales from the Schuylkill County Tax Claim Bureau and authorize sales to proceed without objection by Minersville Area School District:

<u>Parcel</u>	<u>Address</u>	<u>Bidder</u>	<u>Sale Amount</u>
a. 03-04-0028.000	Lot & Improvement, 49 Steins Mill Rd.	Daniel P. Drouare	\$ 8,192
b. 03-08-0004.000	Lot & Improvement, 9 Bosses Ln.	Mordechai Rothenberg	\$ 8,677
c. 05-06-0086.000	Impr. on Leased Ground, 1230 Valley Rd.	Mordechai Rothenberg	\$ 8,542
d. 52-02-0340.000	Lot & Improvement, 200 North St.	Ana M. Saldana	\$ 8,106
e. 52-02-0352.000	Lot & Improvement, 219 Pine St.	Robbie Burke, Jr.	\$ 4,902.90
f. 52-05-0654.000	Lot & Improvement, 530 Lytle St.	Brett Rutecky	\$11,564

12. Approve request for reimbursement by Sarah Quinn for obtaining the yearly Certificate of Clinical Competence for Speech Language Pathology, January 1, 2022 – December 31, 2022 in the amount of \$253.

13. Authorize refund in the amount of \$780.82 for duplicate paid 2021 real estate taxes for parcel 52-2-321 owned by Edwin A. Vargas, 236 North Street, Minersville, PA 17954.

14. Authorize refund in the amount of \$190.12 for paid 2021 personal tax to Michele Plesnarski, 555 N. Third Street, Minersville, PA 17954 for income exemption.

15. Approve retro-active to Januray 1, 2022 a revised travel reimbursement of 58.5 cents.

16. Record in minutes 2021 Real Estate Collection Report. See Attached.

17. Exonerate the following tax receivers from further tax collection efforts relative to 2021 Schuylkill County Real Estate Duplicate:

- a. Mrs. Gail Bedford, Branch Township
- b. Mrs. Ann Marie Studlack, Cass Township
- c. Mrs. Lisa Michelcavage, Foster Township
- d. Mrs. Julianne Kowalchick, Minersville Borough
- e. Ms. Heather Matukewicz, Reilly Township

18. Recognize Mrs. Heidi Hashin as the new Minersville Borough Tax Collector. Mrs. Hashin will collect the remainder per capita and occupation taxes for 2021 and then start full collections for 2022.
19. Ratify the Finance Committee decision to seek referendum exception to increase taxes more than the index as set forth by the Pennsylvania Department of Education. Resolution attached.
20. Approve adjustment of transportation run with Earl Renninger, Inc. as follows:
  - a. M24 – North Vo-Tech - \$108 per day effective 1/14/2022
  - b. M25 – BHA Lehighton - \$240 per day effective 12/20/2021
21. Record in minutes Single Audit Report for year ending June 30, 2019 is approved and in compliance for programs funded by the Pennsylvania Department of Agriculture Bureau of Food Assistance.

## VII. EXTRA-CURRICULAR

22. Accept the resignation of Mr. Kenton Martin as Girls Volleyball, Head Coach, effective November 30, 2021.
23. Approve to properly advertise for Head Coach for Volleyball.

## VIII. LEGAL

24. Appoint Keith Adams to serve on the Schuylkill Intermediate Unit and Schuylkill Technology Center Boards of Directors to fulfill the unexpired term of Angela DeMario December 2, 2021 through June 30, 2022, and for a new three (3) year term July 1, 2022, to June 30, 2025.

## IX. PERSONNEL

25. Accept the resignation of Milo Schick, Jr. as a part-time bus aide effective December 3, 2021 due to timing interference with his current bus driving assignment.
26. Accept with regret the resignation of Mrs. Judy Evangelista as part-time Instructional Aide, effective December 10, 2021 for personal reasons. {11 years' part-time service to the District}
27. Ratify the recommendation by Mrs. Nannette Bentz for Jessica Brown be hired as a teacher in the 21<sup>st</sup> Century Schuylkill Achieve program at a rate of \$24.40 per hour effective January 3, 2022.
28. Ratify the re-hire of Tracey Urquiza as a part-time Instructional Aide, subject to assignment, for up to five (5) hours per day at a salary of \$13.80 per hour effective December 13, 2021. {Assignment – Llewellyn Early Childhood Center}
29. Ratify the re-hire of Kimberly Reber-Hole as a part-time Instructional Aide, subject to assignment, for up to five (5) hours per day at a salary of \$13.80 per hour effective December 13, 2021. {Assignment – Llewellyn Early Childhood Center}
30. Ratify the hire of Erika Ledezma as a temporary professional employee, subject to assignment, on Step B001 at a prorated salary of \$37,500 beginning January 3, 2022. {Assignment – Elementary Center, Special Education}
31. Approve on recommendation of Administration and Personnel Committee the hire of Ryan Wagner as Assistant Elementary Principal at a salary of \$57,000 with a tentative start date pending release from current employer.
32. Authorize Superintendent to properly post and hire a part-time District Secretary for up to four (4) hours per day at a rate of \$14.00 per hour contracted with ESS, Education & Staffing Management Solutions.

## X. POLICY

33. Motion to approve the Minersville Area Junior-Senior High School Course Selection Guide for the 2022-2023 school year.

34. Acknowledge yearly review of the following Board Policies for Federal Programs:
  - a. 626 Attachment – Allowability of Costs – Federal Programs
  - b. 626 Attachment – Cash Management – Federal Programs
  - c. 626 Attachment - Administration of Federal Funds – Type of Costs, Obligations and Property Management
  - d. 626 Attachment – Grant Subrecipient Monitoring Procedures – Federal Programs
  - e. 626 Attachment – Procurement – Federal Programs
  - f. 626.1 – Travel Reimbursement – Federal Programs
  - g. 827 – Conflict of Interest
  
35. Approve as “First Reading” and adoption of the following District policy as enclosed:
  - a. 221. Dress & Grooming
  
36. Approve the updated job description for Cafeteria/PM Transportation Secretary {see attached}.

XI. SCHOOL CALENDAR

XII. MISCELLANEOUS

1. Internet Issues at the Elementary Center
2. Substitute Rate
3. Health & Safety Plan
4. Public Comment
5. Remote Access
6. Hotspots – District is currently setting up procedures to invoice students with hotspots.
7. Statement of Financial Interest Forms – 2021 year due by May 1, 2022. This report needs to be filed with Jen.
8. Upcoming presentations:
  - a. Frank Zukas – SEDCO – to discuss Highridge Park. Will attend 2/23 meeting.
  - b. Cassie Cussat & Vicky Star – NUTRITION INC. – to sample food and discuss program. Set up for March agenda meeting.
  - c. Ed Ebling, CPA – JONES & CO, CPAs – to discuss June 30, 2021, if needed.
9. Feedback on new marketing/public relations committee.

CGMcB/bjc