

**Minersville Elementary**  
**Tardiness/Early Dismissals/Walker Note**

Student's Name \_\_\_\_\_ Grade Section \_\_\_\_\_

PLEASE CHECK ONE OF THE FOLLOWING:

Late to School on (date) \_\_\_\_\_ Arrived at \_\_\_\_\_ A.M./P.M.  
Reason Late \_\_\_\_\_

Will be Leaving early on (date) \_\_\_\_\_ At \_\_\_\_\_ A.M./P.M.  
Reason Leaving \_\_\_\_\_  
Picked up by \_\_\_\_\_ Returning \_\_\_Yes \_\_\_No

Will be a Walker on (date) \_\_\_\_\_ Will be picked up by \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Parent Phone/Cell # \_\_\_\_\_

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## **MINERSVILLE AREA SCHOOL DISTRICT'S POLICY ON ABSENTEEISM**

### **CALLING**

Parents reporting the absence of a student should call the **Elementary Center 544-1400, ext. 3006** or **Llewellyn 544-1400, ext. 4001** as early as possible. Parents who do not call will be called randomly at home/work so that the school may ascertain the reason for the absence as well as parent awareness of the absence. In addition to having parents call the school, students must have an acceptable **WRITTEN** note for **ALL** absences. An acceptable note must be submitted by the third day after an absence. Students who do **NOT** submit a note by that day will be penalized.

### **EXCUSED ABSENCES FROM SCHOOL UNDER THE STATE COMPULSATORY ATTENDANCE LAWS ARE:**

1) illness, 2) family emergency, 3) pre-arranged doctor/dentist appointment, 4) educational trip with prior approval, 5) religious holiday, 6) death in family, 7) court appearances (copy of subpoena required), 8) pre-approved college visits, 9) unavoidable emergencies (review by the principal or assistant principal), 10) out of school suspension (OSS), or some other insurmountable conditions

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