

# MINERSVILLE AREA SCHOOL DISTRICT

P.O. Box 787  
1 Battlin' Miner Drive  
Minersville, PA 17954

**Bid for services located at Minersville Jr/Sr High School, Elementary  
Center, and Early Childhood Center**

December 12, 2012

## **NOTICE**

SEALED BID QUOTATIONS will be received by the Minersville Area School District until 1:00 p.m. Thursday, January 12, 2012 for Wireless Services in accordance with the school district's instructions and specifications.

Instructions and specifications may be obtained from the ADMINISTRATION OFFICE, Minersville Area School District, 1 Battlin' Miner Drive, P.O. Box 787, Minersville, PA 17954

### **General RFP E-Rate Conditions**

1. The provider shall acquire a Service Provider Identification Number (SPIN) available from the Schools and Libraries Corporation ( <http://www.sl.universalservice.org/> ) and provide the SPIN on the RFP response.
2. The provider will be responsible for seeking and procuring their E-Rate payback from the appropriate agency; the school will not front the full cost. The school will only pay the amount due after the E-Rate discount is applied, upon completion of the work to provide the service.

## **General Conditions**

1. The Minersville Area School District is soliciting sealed bids for Wireless Services These services must tie into existing wireless technology for the Junior/Senior. High School, Elementary Center, and the Early Childhood Center buildings. Bids will be received until 1:00 p.m. on January 12, 2012.
2. Bids can be mailed or delivered to the Administration Building, 1 Battlin' Miner Drive, P.O. Box 787, Minersville, PA 27954.
3. All bids must be clearly marked "SEALED BID FOR WIRLELESS- SERVICES".
4. Bids will be opened at 1:00 p.m. Thursday, January 12 2012 at the Administration Building.
5. The Minersville Area School District reserves the right to accept bids on an item or group basis. All prices shall include service to the Jr.-Sr. High School, Elementary Center, and Early Childhood Center buildings referenced in General Conditions, Item 1.
6. No bidder may withdraw the bid for a period of sixty (60) days from January 12, 2012. The Minersville Area School District reserves the right to reject any and all bids and to waive any or all informalities in connection therewith at its discretion and to increase or decrease quantities after bids have been submitted.
7. Before submitting a bid, a provider will be expected to: (a) conduct a site visit with a walkthrough of the current wireless network installation; and (b) provide references and credentials that demonstrate the provider's proven background and expertise in wireless technologies.

## **Specifications**

### **Wireless**

1. Due to the fact that we have in place an active wireless solution, we are not actively seeking new bids.
2. The provider must match or improve current wireless services by providing
  - a) Unlimited internet user access,
  - b) 802.11 n,
  - c) Wireless network manageability
  - d) Tech support. Cost breakdown.
3. The successful bidder shall be responsible for providing sufficient technical support to district personnel for configuration & utilization purposes.
4. The bidder is responsible for providing and installing additional equipment, if necessary, to work in conjunction with current wireless hardware. Training must be provided to the school district by the bidder.
5. The wireless access points must connect from all buildings to controller or other management systems. Including the Early Childhood Center connected via VPN to the Jr/Sr High School
6. A technical description as to how to manage and connect all AP's.
7. Two references and a description of the topology of similar projects.
8. Background information on your company such as year's experience, related projects, number of technical personnel, and qualifications of personnel.
9. Copy of contract/Service Agreement including terms and conditions.

*Request for Proposal (RFP) – WIRELESS SERVICES*  
*Minersville Area School District*

## **Specifications**

### **Cell Phone**

1. We are seeking bids for wireless cellphone. We currently have 10 cell phones in the district.
2. Please email [mikehoptak@battlinminers.com](mailto:mikehoptak@battlinminers.com) for details
3. The successful bidder shall be responsible for providing sufficient technical support to district personnel for configuration & utilization purposes.
4. Two references and a description of the topology of similar projects.
5. Background information on your company such as years' experience, related projects, number of technical personnel, and qualifications of personnel.
6. Copy of contract/Service Agreement including terms and conditions.

## **Specifications**

### **Local Phone**

1. We currently have under contract 9 local lines for emergency use. We are not actively seeking changes.
2. Information can be obtained by contacting [mikehoptak@battlinminers.com](mailto:mikehoptak@battlinminers.com)
3. The successful bidder shall be responsible for providing sufficient technical support to district personnel for configuration & utilization purposes.
4. Background information on your company such as year's experience, related projects, number of technical personnel, and qualifications of personnel.
5. Copy of contract/Service Agreement including terms and conditions.

## **Specifications**

### **PRI**

1. We currently have a contract with a PRI provider. We are not actively seeking changes.
2. Information can be obtained by contacting [mikehoptak@battlinminers.com](mailto:mikehoptak@battlinminers.com)
3. The successful bidder shall be responsible for providing sufficient technical support to district personnel for configuration & utilization purposes.
4. Two references and a description of the topology of similar projects.
5. Background information on your company such as year's experience, related projects, number of technical personnel, and qualifications of personnel.
6. Copy of contract/Service Agreement including terms and conditions.

## **Specifications**

### **Long Distance**

1. We currently have a contract for long distance. We are not actively seeking changes.
2. If you would like to bid and need details contact [mikehoptak@battlinminers.com](mailto:mikehoptak@battlinminers.com)  
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3. The successful bidder shall be responsible for providing sufficient technical support to district personnel for configuration & utilization purposes.
4. Two references and a description of the topology of similar projects.
5. Background information on your company such as year's experience, related projects, number of technical personnel, and qualifications of personnel.
6. Copy of contract/Service Agreement including terms and conditions.

## **Specifications**

### **Internet**

1. We currently have a contract for Internet access to the Llewellyn building. Located in Llewellyn PA. We are not actively seeking changes.
2. The provider must match or improve current Internet services.
3. Contact [mikehoptak@battlinminers.com](mailto:mikehoptak@battlinminers.com) for info.
4. The successful bidder shall be responsible for providing sufficient technical support to district personnel for configuration & utilization purposes.
5. The bidder is responsible for providing and installing additional equipment, if necessary, to work in conjunction with current hardware. Training must be provided to the school district by the bidder.
6. Two references and a description of the topology of similar projects.
7. Background information on your company such as year's experience, related projects, number of technical personnel, and qualifications of personnel.
8. Copy of contract/Service Agreement including terms and conditions.

**Other Conditions and Requirements**

- The Minersville Area School District reserves the right to terminate the contract and renegotiate with the selected vendor without penalty in the event that the vendor merges with or is acquired by another company, loses its E-Rate Status or Fails to deliver consistent adequate service.
- The successful vendor must coordinate changes. The vendor must coordinate all physical changes directly. Such changes must occur with no loss of service or service interruption or change in methodology of communication.
- The successful vendor must further maintain and provide toll free access to an adequately staffed customer service center which is available during normal business hours (EST).
- Contract negotiations with the highest ranked vendor(s) will begin immediately after evaluations are completed. Should the Minersville Area School District be unable to achieve satisfactory outcome to these negotiations, the Minersville Area School District does reserve the right to procure only part of the services, open negotiations with another vendor, or reject all proposals.
- The successful bidder will not switch, change or deviate from negotiated contract without prior approval from the Minersville Area School District.
- Contractor shall possess all permits & licenses necessary to perform services as specified under this bid.
- Contractor must guarantee that the complete response to valid with the ERate funding program.

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Minersville Area School District*

*MINERSVILLE AREA SCHOOL DISTRICT  
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P.O. Box 787  
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**OFFICIAL BID FORM –Wireless Services**

The undersigned agrees to furnish the items quoted in the attached list, the quality in each instance to be strictly in accord with the specifications. All other instructions are hereby accepted.

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
E-Rate SPIN Number

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email Address

License Fees	Total Cost of Project	Total Maintenance Annual Cost	Installation Cost (if Applicable)
Hard Ware Cost	Software Cost	Tech Support Cost	

\_\_\_\_\_  
Representative's Typed Name

\_\_\_\_\_  
Representative's Signature

\_\_\_\_\_  
Date